

MINUTES

Village of Lytton Regular Council Meeting 7:00 p.m. Monday, 23 January 2012
at the Council Chambers, 380 Main Street, Lytton, BC

PRESENT:

Mayor Lightfoot
Cnclr Austen
Cnclr MacIntyre
Cnclr Thorpe

CAO Hay
CO Harrison

- 1) **REGULAR MEETING OF COUNCIL** - Call to Order – 7:00pm
- 2) **ADOPTION OF AGENDA** - removal of Delegation, addition to 6).

Moved by Cnclr Thorpe,
Seconded by Cnclr MacIntyre;

12/08 "That the agenda be adopted as amended." carried

- 3) **ADOPTION OF MINUTES** – 09 January 2012 – changes to 8 b) and 11)

Moved by Cnclr Austen
Seconded by Cnclr Thorpe;

12/09 "That the minutes be adopted as amended" carried

- 4) **DELEGATION** – None
- 5) **BUSINESS ARISING FROM PREVIOUS MINUTES** - CWPP – CAO addressed Council on issue – some discussion

Moved by Cnclr Thorpe,
Seconded by Cnclr Austen;

12/10 "That a committee be struck to decide whether or not this program is to continue." carried

Moved by Cnclr Thorpe,
Seconded by Cnclr Austen;

12/11 "That the CAO present Council with a written status report of the current CWPP with financial details and projected time lines for completion." carried

- 6) **NEW BUSINESS** - Union Negotiations Representatives –

Moved by Cnclr Thorpe,
Seconded by Cnclr MacIntyre;

12/12 "That the Village of Lytton be represented by Mayor Lightfoot and the Chief Administrative Officer as the authorized personnel to enter into negotiations with members of CUPE Local 900."

some discussion

carried

- Council Planning for resolution

**Moved by Cnclr Thorpe,
Seconded by Cnclr MacIntyre;**

12/13 "The CAO is directed to prepare a written Implementation Plan, that would include Budget requirements, by Wednesday February 22, 2012, so that it would be included in the Council Agenda Packages for the Monday, February 27 meeting of Council. The Implementation Plan is to include:

<u>Item</u>	<u>To be Completed By</u>	<u>Responsibility</u>
Having a decent website	July 2011	Contract out
Policy Updates	April 2013	Corporate Officer
Programs for Youth	mid June 2012*	Recreation Commission
Redo Sidewalks	August 2013	Contract Out**
Cat Neutering Program***	August 2012	Contract to a Veterinarian
Water System Upgrade	October 2014	to be Contracted out****

* to be implanted by this date, with planning and notice to be done in advance

** Public Works to identify places, tender devised and sent out

*** this is different than (and in addition to) the Cat-By-law

**** preparation to be in place to be Shovel Ready Grant application stage."

some discussion carried

7) ADMINISTRATIVE MATTERS

a) Correspondence for Information -

**Moved by Cnclr MacIntyre,
Seconded by Cnclr Thorpe;**

12/14 "That the correspondence list be received for information." carried

- b) Administrator Report - short oral report
- c) Finance/Corporate Officer Report - Bylaw No. 657, 2012
First, Second & Third Reading

**Moved by Cnclr Austen,
Seconded by Cnclr Thorpe;**

12/15 "That the Cat Regulation Bylaw No. 657, 2012 receive first and second reading."

some discussion carried

- Bylaw No. 646, 2011 (Review)

Some discussion, changes recommended, for revision and resubmission.

- Fire Department Invoices

**Moved by Cnclr Thorpe,
Seconded by Cnclr MacIntyre;**

12/16 "That Council cease the practice of approving the Fire Department monthly invoice, and leave the responsibility of doing so to the Financial Officer." Defeated

d) Public Works Report - CAO to present - oral presentation by CAO

e) Fire Department Report - Month of December Report -

**Moved by Cnclr Thorpe,
Seconded by Cnclr Austen;**

12/16 "That the December invoice be approved for payment." carried

8) CALENDAR OF EVENTS - for information

9) COUNCIL REPORTS

Councillor Austen: No report

Councillor MacIntyre: Question on sidewalks in front of municipal building, comments on proposed tour of water project.

Councillor Thorpe: Attended SILGA conference, excellent content, Chamber of Commerce dinner on 28th, comments on economic development.

Councillor Steer: Absent

Mayor Lightfoot Meeting at LFN on Tuesday 31st, Planning session went well, 1:00pm meeting 30th January, budget.

10) ADJOURNMENT Moved by Cnclr Austen 12/17 "That the meeting be adjourned. 8:24pm

Mayor

Corporate Officer