



## MINUTES

of the Village of Lytton Regular Council Meeting held  
at the Council Chambers, 380 Main Street, Lytton, BC  
at 7:00 p.m. Monday, January 14, 2013

**PRESENT:** Mayor Jesso Lightfoot  
Councillor Rob Austen  
Councillor Denise MacIntyre  
Councillor Tricia Thorpe  
CAO and CFO

**Regrets:** Councillor Jim Steer

1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:00 pm

2) **ADDITION OF LATE ITEMS** - none

3) **ADOPTION OF AGENDA**

13/001 - **Moved, seconded** by Councillors Austen/Thorpe that the agenda be adopted as presented.

Carried

4) **ADOPTION OF MINUTES**

(a) **Minutes of the Regular Meeting of December 10, 2012**

13/002 - **Moved, seconded** by Councillors MacIntyre/Austen that the Minutes of the Regular Meeting of Dec 10, 2012 be adopted as presented.

Carried

(b) **Minutes of the Economic Development Select Committee Meeting of November 29, 2012**

13/003 - **Moved, seconded** by Councillors Thorpe/Lightfoot that the minutes of the EDC Select Committee Meeting of November 29th, 2012 be received for information.

Carried

5) **DELEGATIONS**

(a) Terri Hadwin from **Gold Country** gave a power point update and provided Council with handouts.  
Mayor Lightfoot thanked her for the presentation.

6) **ADMINISTRATIVE MATTERS**

Reports are submitted at the 2nd meeting of each month.

## 7) CORRESPONDENCE FOR INFORMATION

(a) **Letter from Ted and Denise Helkenberg** - re derelict property at 2nd and Fraser.

(b) **Letter from Lytton First Nation - Fuel Management Treatments**

**13/004 - Moved, seconded** by Councillors Thorpe/MacIntyre that correspondence be received for information. Carried

CAO will forward a letter to the owner of the derelict residence on the corner of 2nd and Fraser.

## 8) BYLAWS and POLICY

(a) **Bylaw No.539-1** - a bylaw to amend Fire Department Constitution Bylaw 539, Adoption

**13/005 - Moved, seconded** by Councillors Austen/Lightfoot that Bylaw No. 539-1 be reconsidered and Finally adopted.

Carried

(b) **Bylaw No. 555-1**, a bylaw to amend Lytton Fire Administration Bylaw No. 555, Adoption

**13/006 - Moved, seconded** by Councillors Austen/Thorpe that Bylaw No. 555-1 be reconsidered and Finally Adopted.

Carried

(c) **Fees and Charges Bylaw No. 663**, Schedule A -

**13/007 - Moved, seconded** by Councillors Thorpe/Austen that Councillors Thorpe, Austen, MacIntyre and Lightfoot form a Select Committee to review this bylaw.

Carried

This item will appear on the COTW Meeting of February 4th, 2013

(d) **Snow Removal Policy # 3003** Adopted as amended on November 13, 2012.

Council advised that the Policy remain unchanged.

(e) **Bylaw 611, 2009** - Sidewalk Snow Removal

**13/008 - Moved, seconded** by Councillors Thorpe/Austen that this bylaw be referred to the COTW Meeting of Feb 4th, 2013

Carried

## 9) COUNCIL REPORTS

(a) **Mayor Jessoa Lightfoot**

- Personnel - Saturday
- Sub Regional Government (no meeting called as of yet)
- TNRD - Meeting January 17-18, 2013
- NDIT - Meeting January 22, 2013 in 100 Mile House
- Housing Select Committee - No date set.

- Economic Development Select Committee - There will be a meeting on January 17th.

**(b) Councillor Rob Austen**

- Recreation
- Fire Department Liaison - reported (will discuss more in camera)
- Parks -

**(c) Councillor Denise MacIntyre**

- Public Works Liaison - commented on hiring out of town trucks
- Recreation Commission - tabled to March after the Committee Open House.
- Fire Hall Select Committee - no meeting

**(d) Councillor Jim Steer - was absent**

- Museum Commission
- Chamber of Commerce
- Fire Hall Select Committee

**(e) Councillor Tricia Thorpe**

- Gold Country Liaison - delegation presentation made at this meeting.
- Housing Select Committee - nothing to report
- Economic Development Select Committee - nearing completion - Meeting on Jan 17th.

**13/009 - Moved, seconded** by Councillors Lightfoot/Austen that Council reports be received for information.

Carried

**10. NEW BUSINESS**

**(a) Council 3 year plan review**

**13/010 - Moved, seconded** by Councillors Austen/MacIntyre that a COTW meeting be called after new CAO is in place to review the 3 year plan, committee reports, and policy review priorities.

Carried

**(b) Budget**

**13/011 - Moved, seconded** by Councillors Thorpe/Austen that Council call a COTW budget meeting for January 23, 2013 at 5pm. (dinner will be provided)

Carried

**11. UNFINISHED BUSINESS**

**(a) Chamber of Commerce - Lease agreement and fee for service agreement** - waiting for a proposal for Council's consideration. Recommend they be given a 15 day deadline.

**(b) Rail Crossing/Raft Take out** - It was agreed that MOT and CN would work out a proposal and then contact the Village. No word as yet.

**(c) Brian Baxter** - is waiting for a meeting with Council to discuss his repair and maintenance contract. Council is requested to set a date.

**13/012 - Moved, seconded** by Councillors Austen/Thorpe that Brian Baxter be invited to the next meeting in camera on January 28th, 2013.

Carried

**(d) Water Tanker** - CAO and CFO recommend that a capital budget of \$55,000 be allocated from the Capital Works Reserve Fund (\$200,000 approx) for the purchase of a replacement for the water tanker. Recommend a 5 ton truck that can be used for road rescue (using a smaller tank and a 4 door cab)

**13/013 - Moved, seconded** by Councillors Thorpe/Austen that the 2013 budget include the capital purchase of a water tanker replacement in the amount of \$55,000 and that the funds be taken from the Capital works fund.

Carried

## **12. IN-CAMERA MEETING**

**13/014 - Moved, seconded** by Councillors MacIntyre/Thorpe that in accordance with Sec. 90(1) (a) (personnel), this portion of the meeting is closed to the public, and that Council move into In-Camera. Time recorded was 9:04 pm.

Carried

## **13. ITEMS BROUGHT FORWARD FROM IN-CAMERA**

**13/015 - Moved, seconded** by Councillors MacIntyre/Thorpe that Council move back into the Regular Meeting at 9:32 pm. There are no items to be brought forward.

Carried

## **14. ADJOURNMENT**

**13/016- Moved** by Councillor Austen that the meeting adjourn at 9:33 pm

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Mayor Jessoa Lightfoot

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CAO