

## MINUTES

Village of Lytton Regular Council Meeting 7:00 p.m. Monday, January 11, 2010  
at the Council Chambers, 380 Main Street, Lytton, BC

### PRESENT:

Mayor Lightfoot  
CncI r Polderman  
CncI r Robertson

CAO Hay  
CO Harrison

- 1) **REGULAR MEETING OF COUNCIL** - Call to Order 7 PM
- 2) **ADOPTION OF AGENDA** - January 11, 2010, additions of Gold Country Report, Financial Statements, and correspondence from CP ref. water leak

**CncI r Polderman moved, and  
CncI r Robertson seconded;**

**10/01 "That the agenda be adopted as amended". Carried unanimously**

- 3) **ADOPTION OF MINUTES** – Minutes of Regular Council Meeting 14 December, 2009, amend Mayor's Report

**CncI r Robertson moved, and  
CncI r Polderman seconded;**

**10/02 "That the minutes be adopted as amended". Carried unanimously**

- 4) **DELEGATION** – None
- 5) **BUSINESS ARISING FROM PREVIOUS MINUTES** - N/A
- 6) **NEW BUSINESS** - Letter from Family Court & Youth Justice Committee

**CncI r Polderman moved, and  
CncI r Robertson seconded;**

**10/03 "That the Village send a letter in support of legislated substance abuse treatment for Youth unwilling to voluntarily take treatment, as long as this Government intervention is a last resort." Carried unanimously**

- Water Supply System Upgrade – CAO addressed Council on issue. Some discussion. Mayor will meet with CAO to discuss dates for future meetings and recommendations for proceeding with the project.

- Business Licenses for information

## 7) ADMINISTRATIVE MATTERS

- a) **Correspondence for Information** - Rec'd for information
  
- b) **Administrator Report** - JOP – Cnclr Polderman addressed Council on progress on project.
  - Staff Briefing Time (monthly) – Advised Council of their need to meet with Staff once a month to discuss ongoing issues and bring Council up-to-speed on projects/matters concerning the Village.

**Cnclr Polderman moved, and  
Cnclr Robertson seconded:**

**10/04 “That a monthly status meeting be held between Council and Staff to discuss pertinent unresolved issues affecting the Village”. Carried unanimously**

- Financial Disclosure – for information
- Christmas Lights – some discussion. Lights will stay up till after the Olympics
- Carol James & Harry Lali’s visit – some discussion. Mayor will be away. Cnclr Polderman and Robertson will attend meeting.
- CP report/bill - Some discussion on the work done capping water leak at the CP yard and the contract work for which the Village is responsible.

**Cnclr Polderman moved, and  
Cnclr Robertson seconded;**

**10/05 “That the Village pay Lillooet Contracting bill respecting excavation work done at the CP yard”. Carried unanimously**

- Paralympics – EDO addressed Council on signage for event. Some discussion.

**Cnclr Polderman moved, and  
Cnclr Robertson seconded;**

**10/06 “That PW install the necessary signs using existing structures”. Carried unanimously**

- Gold Country - invoice presented by CFO. Mayor suggested decision could wait for first budget meeting. Some discussion on additional \$3,000 for geo caching

**Cnclr Polderman moved, and  
Cnclr Robertson seconded;**

**10/07 “That the Village pay for the membership in Gold Country”. Carried unanimously**

- c) Finance/Corporate Officer Report** - Financial Report – some discussion on CFO’s proposition that Financial Statements be presented on a quarterly basis rather than monthly.

**Cnclr Polderman moved, and  
Cnclr Robertson seconded;**

**10/08 “That the decision on quarterly reports be held over to next meeting so full Council can decide”. Carried Unanimously**

addressed at the Staff Monthly Meeting. - Burning Bylaw – discussion and to be

- Recreation Commission Bylaw –

**Cnclr Polderman moved, and  
Cnclr Robertson seconded;**

**10/09 “That the Recreation Commission Bylaw be moved to third reading”. Carried unanimously**

- Cheque List – some discussion

- Fees and Charges Bylaw Amendment –

**Cnclr Polderman moved, and  
Cnclr Robertson seconded;**

**10/10 “That the Fees and Charges Bylaw be tabled to the first meeting in February”. Carried unanimously.**

discussion on asset value and consequences of setting thresholds. - Tangible Capital Assets – some

**Cnclr Polderman moved, and  
Cnclr Robertson seconded;**

**10/11 “That the thresholds used to manage assets assigned as tangible capital assets be set at the levels shown on page 1 attached as part of the Minutes, that minimum useful life thresholds be set at two years for capitalization, that useful life be set by the Financial Officer based on consultation with other staff and life experience, that straight line depreciation be used on all depreciable assets, that depreciation not include salvageable value, that salvageable value and other values required for the**

**computations made by financial software be set by the Financial Officer based on life experience". Carried unanimously**

**d) Economic Development Officer** - E.D Report – EDO Steiner gave report to Council on current activities.

**e) Public Works Report** - Snow removal went well – some discussion

**f) Fire Department Report** - Applied for a defibulator – Two hundred defibulators will be given away at the end of the Olympic Games. The Lytton F.D. has applied to be given one of them. Some discussion

## **8) CALANDER OF EVENTS**

## **9) COUNCIL REPORTS**

**Councillor McKay:**

**Councillor Polderman:** attended Fire Hall meeting where the flagging training was discussed, also discussion on sealing the main doors against draft and heat loss.

**Councillor Robertson:** nothing to report

**Councillor Steer:**

**Mayor Lightfoot:** Advised Council that a meeting is scheduled for 4 February for Sub-Regional Governance. We have received confirmation from final two First Nations Bands indicating attendance.

**Adjourned for short break.8:37**

**Reconvened 8:45**

## **10) In-Camera – Sec. 90 Personnel Issues**

**Cnclr Polderman moved, and  
Cnclr Robertson seconded;**

**10/12 "That the Regular Meeting adjourn to an In-Camera Session". Carried  
unanimously**

**8:45pm**

Regular Council Meeting reconvened at 9:51pm

## **11) ADJOURNMENT**

Cnclr Polderman moved, and  
Cnclr Robertson seconded;

10/13 "That the meeting be adjourned". 9:51pm

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Corporate Officer

The Village's threshold levels are set in accordance with the US Government Accounting Standards Board (GASB) 34. American municipalities have had more exposure to TCA accounting and management than Canadian municipalities to date. Thresholds will be adjusted for inflation.

<b>Asset Category</b>	<b>Threshold for Cities with Revenues Less than \$10M</b>
Land	Capitalize Only
Parks Infrastructure	\$10,000
Buildings	\$25,000
Building Improvements	\$10,000
Construction in Progress	Capitalize Only
Machinery and Equipment	\$2,500
Vehicles	\$2,500
IT Infrastructure	\$2,500
Infrastructure (eg water, wastewater, roads etc)	\$25,000

Thresholds apply to capital goods purchased and capital projects constructed with the total cost of the good or project meeting the threshold criteria. Long term assets not individually meeting threshold limits but when purchased volumes meet the limit are to be capitalized. The useful life threshold is set at two years.

Further refinement to threshold levels will occur as the Village develops an understanding of its asset and reporting needs. Improvements are capitalized when they extend the useful life of the asset.