



**Village of Lytton
Regular Council Meeting
MINUTES
Council Chamber, 380 Main Street, Lytton, BC
7:00 pm – Monday, January 8, 2018**

IN ATTENDANCE:

Mayor Lightfoot
Councillor Smith
Councillor Polderman
Councillor Callewaert-Haugen
Councillor Hay

STAFF:

CAO, Rebecca Anderson

PUBLIC:

Gordon Murray, Paula Cranmer-Underhill

- 1) **CALL TO ORDER** – Mayor Lightfoot at 7:00 pm
- 2) **ADOPTION OF AGENDA**

18-01 Moved, Seconded by Councillors Polderman, Smith THAT the agenda be adopted as amended:

- Reverse the order of items 4 (Appointments to Committees) and 5 (Delegation) so that the Delegation precedes the Appointments on the agenda;
- Addition to what has become item 5 (Appointments to Committees) to include the Emergency Centre Select Committee & Parcel DL225 Select Committee (both established by Council Oct. 23rd);
- Addition of the BC Hydro Community ReGreening Grant information as item 7(a)(vii) (Correspondence for Action); and
- Addition to item 8 (Administrative Reports) of CAO's written Report to Council.

CARRIED

- 3) **ADOPTION OF MINUTES**

- (a) Minutes of the Special Council Meeting of December 4, 2017

18-02 Moved, Seconded by Councillors Polderman, Smith THAT the Minutes of the Regular Council Meeting of December 4, 2017 be adopted as amended to add Council Members who were "Absent with Notice".

CARRIED

- (b) Minutes of the Regular Council Meeting of December 11, 2017

18-03 Moved, Seconded by Councillors Callewaert-Haugen, Smith THAT the Minutes of the Regular Council Meeting of December 11, 2017 be adopted as amended to revise the Mayor's Report to Council.

CARRIED

- (c) Minutes of the Special Council Meeting of December 20, 2017

18-04 Moved, Seconded by Councillors Polderman, Smith THAT the Minutes of the Regular Council Meeting of December 20, 2017 be adopted as presented. **CARRIED**

4) DELEGATIONS

- (a) X'Q'emcin 2 Rivers Remix Society – Gordon Murray (Director) and Paula Cranmer-Underhill (President) showed a PowerPoint and video presentation to Council, and distributed a letter dated January 2, 2018 and a leaflet to Council members. The 2 Rivers Remix is a new festival that builds on the tradition of the Lytton Block Party, which has a proven track record of generating economic benefits to local businesses. The 2 Rivers Remix Festival will be a 2-day youth-focussed event featuring contemporary indigenous music. It is a free outdoor festival held in Lytton on traditional Nlha'7kapmx territory, scheduled for May 18 & 19, 2018. It will host 12 live performances from Friday night to Saturday night, an Artisan street market, and will provide workshops (during the month leading up to the festival) for youth to engage in live recordings and performances. The purpose is to empower local youth to tell their own stories and create their own songs with the support of nationally recognized professional artists, with the objective of keeping the event a "grass roots" activity that continues over the long term. They are working on increasing the promotion of the event, with sustainable arts funding. The Society has secured grants from a number of grant programs, but needs local funding to match the grant programs' contributions. The Society seeks both financial and in-kind contributions from the Village of Lytton towards this goal.

5) OTHER BUSINESS ("Business Arising")

- (a) Appointment of Councillors to Committees for 2018:

18-05 Moved, Seconded by Councillors Callewaert-Haugen, Smith THAT Council approves the following appointments:

- Council Representative to the Museum Commission Executive – Council appoints Mayor Lightfoot and as the alternates, Councillors Smith and Callewaert-Haugen.
- Deputy Mayors for 2018 – the Mayor appoints Deputy Mayors for the 2018 year as follows:
 - January through March – Councillor Hay;
 - April through June – Councillor Callewaert-Haugen;
 - July through September – Councillor Polderman; and
 - October 1 until the inaugural meeting of the new Council – Councillor Smith.
- Lytton Community Water Committee – Council as a whole are appointed for 2018.
- Committee of the Whole – The Committees of the Whole will continue the same as for the 2017 year. The Committees of the Whole include the Water Advisory Committee, Public Works & Utilities Committee, Finance & Audit Committee, and Policies & Procedures Committee.
- MTSAs and Partnership Agreement – Mayor Lightfoot and Councillor Hay are appointed for 2018 meetings with regard to these projects.

- Age-friendly Seniors Housing Committee – Council re-appoints Councillor Hay and Councillor Callewaert-Haugen to this select committee.
- Raft Take Out Committee – Council re-appoints Mayor Lightfoot and Councillor Smith to this select committee.
- BR+E Steering Committee – Council re-appoints Councillor Hay and Councillor Polderman to this select committee.
- TNRD Board – Council appoints Mayor Lightfoot as its representative to the TNRD, and Councillor Polderman as the alternate representative.
- NDIT Regional Advisory Committee Representatives – Council appoints Mayor Lightfoot as its representative, and Councillor Polderman as the alternate.
- Gold Country Representatives – Mayor Lightfoot is appointed by Council as its representative. Council directed staff to send a letter to the Lytton Chamber of Commerce inviting them to appoint a community representative from amongst its membership.
- Parcel DL225 Committee – Council re-appoints Councillor Hay and Councillor Polderman to this select committee.
- Emergency Centre Committee – Council re-appoints Councillor Polderman and Councillor Smith to this select committee. **CARRIED**

6) **ADMINISTRATIVE MATTERS** - none

7) **CORRESPONDENCE**

(a) Action Items:

- i. Two Rivers Farmers Market – Lytton Area Agricultural Advisory Committee – Council postponed its consideration of this request to the next Regular Meeting of Council.
- ii. Passenger Services Greyhound Canada – Call for creation of a connecting communities fund to ensure access to transportation routes for BC rural and remote communities. Council directed that a letter be sent to the BC Minister of Transportation and Infrastructure inquiring about the Minister's response to the letter addressed to her from the Senior Vice President of Greyhound dated December 4, 2017, and that this letter be cc'd to our MLA and to Council.
- iii. SILGA – Call for resolutions for 2018 convention.

18-06 Moved, seconded by Councillors Hay, Polderman THAT Council will submit a resolution to SILGA in regards to having municipal councils return to a 3-year term of office. **CARRIED**

- iv. SILGA – Call for nominations 2018. No action taken.
- v. Mayor Doug Findlater, West Kelowna – letter dated December 13, 2017, requesting support on lobbying the Province to agree to 50% of the provincial share of the cannabis tax sharing formula be provided to local governments. Council directed staff to draft a letter in support of Mayor Findlater’s submission to the provincial government, to request that 50% of the provincial share of the cannabis tax-sharing formula be provided to local governments.
- vi. Fraser Basin Council – Thompson Watershed Flood and Debris Flow Disaster Mitigation Risk Assessment Invitation to Community to Community meeting February 14, 2018 in Kamloops. Mayor Lightfoot and Councillor Polderman plan to attend this meeting.
- vii. BC Hydro Community ReGreening Program – Application intake information. Council directed staff to inquire about the maximum grant funds available and to submit an application via our Grant Writer.

b) Information Items

- i. TNRD – Talk Trash Review Update
- ii. Interior Health – Staffing Announcement: Shelia Marentette – Interim HCIS Manager TC Rural for Lillooet, Lytton, Ashcroft, Clinton and Chase.
- iii. Liquor Control & Licensing Branch – Off-premises sales endorsement changes, licensee retail store (LRS) relocations, manufacturer guided tours, and fraternal societies and veterans clubs reporting requirements
- iv. Lytton First Nation – C2C letter of support
- v. Skuppah Band – C2C letter of support
- vi. TNRD – Mourns passing of Marg Spina
- vii. FCM – Canada Infrastructure Bank goes live
- viii. NDIT – Local Government Internship
- ix. Communities in Bloom – recognition & bloom award program
- x. NDIT – 2017 Business Facade Improvement Program Project # 476240
- xi. UBCM – 2017-18 (Fall) Regional C2C Forum Funding Approval

c) **Incoming Correspondence Log** – List attached

d) **Outgoing Mail Log** – List attached

18-07 Moved, Seconded by Councillors Hay, Callewaert-Haugen THAT the above noted correspondence be received and filed. **CARRIED**

8) ADMINISTRATIVE REPORTS

(a) CAO Report from Rebecca Anderson dated January 8, 2018

18-08 Moved, Seconded by Councillors Hay, Polderman THAT the CAO Report dated January 8, 2018 be received and filed. **CARRIED**

9) TREASURER/CORPORATE OFFICER REPORT - None

10) PUBLIC WORKS REPORT – None

11) **FIRE DEPARTMENT REPORT – None**

12) **BYLAWS/POLICIES**

- (a) Council Policy and Procedure Bylaw No. 692, 2017

18-09 Moved, Seconded by Councillors Hay, Polderman THAT Bylaw 692, 2017 Council Procedure Bylaw, has been given a third reading. **CARRIED**

Council directed staff to bring the Council Remuneration and Expenses Reimbursement Bylaw forward for review at the next Policy & Procedures Committee of the Whole.

13) **COUNCIL REPORTS**

- (a) Mayor Lightfoot

December 12, 2017 – Council had a Special Council meeting to receive an update on the Water Project.

December 13, 2017 – The Mayor received information from Wendy Fraser of the Bridge River News regarding Greyhound and public hearings in the northern region of the province. She followed up with a letter for clarification on the status of the Fraser Canyon route.

December 14, 2017 – Mayor Lightfoot attended the regular TNRD meeting in Kamloops. The Village Staff Christmas Party was held that evening. A big “thank you” to staff who organized a very festive and fun evening.

December 16, 2017 – The CPR Holiday train made its annual stop and gave the Lytton food bank a cheque for \$4,000. A great musical performance entertained the large turnout of citizens who also contributed hundreds of pounds of food and cash donations. The festivities continued at the Lytton Hotel where the Two Rivers Community Services Society served hot chocolate and sweets.

December 19, 2017 – The Mayor attended a celebration, with Tree Canada and Lytton First Nation along with CN in recognition of the planting projects that have taken place in the community over the last year.

December 20, 2017 – The Mayor participated via telephone for a Village Council Committee of the Whole meeting that provided an update on the horizontal drilling project.

December 22, 2017 – The Mayor and Water Project Coordinator, Lonny Miller, took part in a telephone conference call organized by Lytton First Nation. LFN was successful in securing INAC funding for the water projects. The discussion covered timelines, contractors, and future planning meetings. Opus will set up a technical committee meeting for the week of January 8, 2018.

Mayor Lightfoot requests that Council consider funding a volunteer recognition dinner in 2018, like the events held in the past.

- (b) Councillor Callewaert-Haugen

Councillor Callewaert-Haugen attended Village staff Christmas party held December 14th, the CPR Holiday train event on December 19th, and the Water Advisory Committee of the Whole

meeting on December 22, 2017. Councillor Callewaert-Haugen agrees with the Mayor's suggestion that the Village reinstate its practice of hosting a volunteer recognition dinner.

(c) Councillor Hay

Councillor Hay expressed his thanks to our Public Works staff for the superb job done with the snow removal. He was out of the country from Dec. 11 to 17. He attended the Water Advisory Committee of the Whole meeting on December 22, 2017.

(d) Councillor Polderman

Councillor Polderman expressed appreciation for the excellent job done by public works on snow removal. He enjoyed the Village staff Christmas party held December 14th, and attended the two Water Advisory Committee of the Whole meetings held December 12, and 22, 2017. Councillor Polderman requests that Council consider delegating funds in the 2018 budget for a big-screen television and a better sound system, to improve on electronic participation in Council meetings, and seeks assistance from staff in preparing a budget request for these items.

(e) Councillor Smith

Councillor Smith thanked Public Works staff for doing a great job with snow removal. He also attended the two Water Advisory Committee of the Whole meetings held December 12th and 22nd. He enjoyed the Village staff Christmas party on December 14th and had a good time at the CPR Holiday train event on December 19, 2017.

18-10 Moved, Seconded by Councillors Hay, Polderman THAT the Council Reports be received and filed. **CARRIED**

14) **CALENDAR OF EVENTS**

- Fire Smart meeting at noon on Thursday, January 11, 2018 in Council Chambers
- BC Interior Community Foundation meeting at noon on Wednesday, January 24, 2018 in Council Chambers
- Nominations for Candidates seeking election to municipal Council: September 4-14, 2018
- Municipal Election Date: October 20, 2018

15) **IN-CAMERA**

18-11 Moved, Seconded by Councillors Callewaert-Haugen, Hay THAT in accordance with Section 90(1)(k) and 90(2)(b) of the *Community Charter*, this portion of the meeting is closed to the public, AND THAT Council move into an in-camera session at 9:34 p.m. **CARRIED**

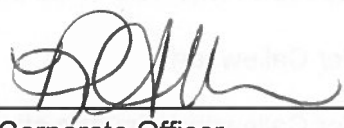
Council resumed the Regular Council Meeting at 9:44 p.m.

16) **ADJOURNMENT**

18-12 Moved, Seconded by Councillors Hay, Polderman THAT the meeting adjourn at 9:45 p.m. **CARRIED**



Mayor Jesso Lightfoot



Corporate Officer