



MINUTES

of the Village of Lytton Regular Council Meeting held
at the Council Chambers, 380 Main Street, Lytton, BC
at 7:00 p.m. September 29, 2014

PRESENT: Mayor Jessoa Lightfoot
Councillor Jim Steer
Councillor Denise MacIntyre
Councillor Rob Austen
Councillor Andrew Fandrich

CAO
CFO
Municipal Intern

REGRETS:

1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:00 pm

2) **ADDITION OF LATE ITEMS**

3) **ADOPTION OF AGENDA**

14/224 - Moved, seconded by Councillors MacIntyre/Fandrich that the agenda be adopted as presented.

Carried

4) **ADOPTION OF MINUTES**

(a) Minutes of the Regular Meeting of September 8, 2014

14/225 - Moved, seconded by Councillors Steer/Lightfoot that the Minutes of the Regular Meeting of September 8, 2014 be adopted as presented.

Carried

5) **DELEGATIONS**

6) **PUBLIC PARTICIPATION PERIOD**

7) ADMINISTRATIVE MATTERS

(a) CAO Report

Opus Dayton Knight moving forward on slow sand design.
Sprinkling restrictions will be lifted.
Working on End of Season Report for the raft takeout.
Fall newsletter coming soon.

14/226 - Moved, seconded by Councillors MacIntyre/Austen to receive and file the CAO's report.

Carried

(b) CFO Report

GST done.
Our part of BC WIP done. Process ongoing.

Councillor MacIntyre asked for a hardcopy of the budget.

14/227 - Moved, seconded by Councillors Austen/Fandrich to receive and file the CFO's report.

Carried

(c) Public Works Report

Mayor Lightfoot asked the CAO what kind of training public works employees are receiving.

14/228 - Moved, seconded by Councillors Steer/MacIntyre to receive and file the Public Works Report.

Carried

8) CORRESPONDENCE FOR INFORMATION

(a) Youth Parliament of British Columbia - September 12, 2014

Re: 86th Parliament

14/229 - Moved, seconded by Councillors Austen/Lightfoot to forward the information regarding the Youth Parliament of British Columbia to Kumsheen Secondary School and Stein Valley Nlakapamux School and to all First Nations in the area.

Carried

(b) Lytton River Festival - September 11, 2014

Re: Thank you for support

(c) British Columbia Achievement Foundation - September 10, 2014

Re: Community Achievement Awards

Mayor Lightfoot asked staff to investigate and report on the nomination deadline for the Community Achievement Awards.

(d) Lytton Area Wireless Society - September 8, 2014

Re: 2015 Provisional Five Year Financial Plan

(e) Royal Canadian Legion, Branch 162 - September 23, 2014

Re: 4th Avenue road closure

14/230 - Moved, seconded by Councillors Fandrich/Austen to allow the Royal Canadian Legion, Branch 162, to close 4th Street on October 2 from 9 am to 6 pm in order to display a replica aircraft from the First World War.

Carried

(f) Cariboo Chilcotin Coast Tourism Association - September 24, 2014

Re: Annual General Meeting and Tourism Summit invitation

14/231 - Moved, seconded by Councillors Austen/Lightfoot to receive and file the correspondence for information.

Carried

9) BYLAWS/POLICY

Councillor MacIntyre left the chambers, citing conflict of interest, at 7:40 pm.

(a) Permissive Tax Exemption

The CFO informed Council that in the past the Village has passed a Permissive Tax Exemption, which allowed the Village to pay half the taxes on the land and building owned by the Royal Canadian Legion. Council requested more information on the finances of the proposed bylaw.

14/232 - Moved, seconded by Councillors Steer/Lightfoot to prepare a draft bylaw with the appropriate financial data and a copy of last year's Permissive Tax Exemption Bylaw for study by Council.

Carried

Councillor MacIntyre returned at 7:49 pm.

10) COUNCIL REPORTS

(a) Mayor Jessoa Lightfoot

Attended an RCMP Community Consultation session on September 15 at the Parish Hall. The RCMP discussed their activity and provided stats and info. RCMP discussed mental health and addiction as a major concern in Lytton. Mayor Lightfoot said this echoed information provided at UBCM, which she attended on Sept. 22-26.

Discussed MLA Jackie Tegart's offer to support the Village with shelf-ready projects. Staff informed Council that O'Dwyer Park and Pioneer Cemetery had been forwarded as two potential projects to MLA Tegart's office. Mayor Lightfoot said she wanted to be notified sooner on such communications.

Reported on TNRD activities.

A VSA stakeholder meeting will be held at the Village Office on October 2 from 10 am to 12 pm.

A Priorities Planning Session will occur at 7 pm on October 1 in the Village Office.

Read on Facebook that Lytton First Nation is having a community meeting on September 30, but wasn't sure if it was open to the wider public.

(b) Councillor Rob Austen

Reported seeing a big bear around his house. Suggested residents stay alert.

(c) Councillor Denise MacIntyre

Asked about putting a streetlight on Alonzo Way. The CAO said he would report back to Councillor MacIntyre on the issue.

(d) Councillor Jim Steer

Nothing to report.

(e) Councillor Andrew Fandrich

Nothing to report.

14/233 - Moved, seconded by Councillors MacIntyre/Austen that Council reports be received and filed for information.

Carried

11) NEW BUSINESS

(a) Proposal for changed usage at 120 3rd Street

The CAO discussed a proposal to change the usage of 120 3rd Street and laid out options available to Council. A discussion occurred regarding the continued likelihood of the business proposal in question. Councillor Austen said he had spoken with the proponent, who said the opportunity had likely passed.

14/234 - Moved, seconded by Councillors Lightfoot/Austen to direct staff to inquire if the proposal is still being considered and, if so, to request more information on the proposed business at 120 3rd Street.

Carried

12) UNFINISHED BUSINESS

(a) Lytton Legion Tax Penalty and Interest forgiveness

The CAO reported that interest on taxes owed by the Royal Canadian Legion had agreed to be forgiven in a previous meeting. The Ministry of Finance had been contacted regarding the forgiveness of penalties on taxes. However, staff was informed that only individuals are eligible and only for the penalty for the current year. The CAO advised that a grant-in-aid is a possibility to cover both interest and penalties.

Council asked staff for a written report on the matter for study and consideration.

14/235 - Moved, seconded by Councillors Austen/Fandrich to postpone the Lytton Legion Tax Penalty and Interest Forgiveness until the next Regular Council Meeting.

13) IN-CAMERA MEETING

14/236 - Moved, seconded by Councillors Steer/Austen that in accordance with Sec 90(1)(c) of the Community Charter, this portion of the meeting is closed to the public, and that Council move into In-Camera at 8:16 pm.

Carried

14) ITEMS BROUGHT FORWARD FROM IN-CAMERA

14/241 - Moved, seconded by Councillors Austen/Steer to move back into the Regular Meeting at 9:25 pm, and that the following items be brought forward from In-Camera:

Reporting out that Village of Lytton has received and accepted the resignation of Mr. Mark Brennan effective Dec.31, 2014 and that council wishes him success in his future endeavours.

Carried

15) QUESTION PERIOD

16) ADJOURNMENT

14/242 - Moved by Councillor Austen that the meeting adjourn at 9:28 pm.

Carried

Mayor Jessoa Lightfoot

Corporate Officer