

**THE CORPORATION OF THE VILLAGE OF LYTTON
BYLAW NO. 569-3, 2014**

A Bylaw to amend the Council Procedure Bylaw No. 569, 2004

WHEREAS the Council of the Village of Lytton has adopted a bylaw under the authority of the *Community Charter* regarding Council procedures, and

WHEREAS the Council of the Village of Lytton deems it necessary to amend this bylaw

NOW THEREFORE The Council of the Corporation of the Village of Lytton in open meeting assembled, enacts as follows:

BE IT RESOLVED THAT the following amendments are hereby made to bylaw 569, 2004:

1. Delete s. 15(1) in its entirety and replace it with the following:

15. Order of Proceedings and Business

1. The agenda for all regular Council meetings contains the following matters in the order in which they are listed below:
 - a. Call to Order
 - b. Addition of Late Items
 - c. Adoption of Agenda
 - d. Adoption of Minutes
 - e. Delegations
 - f. Public Participation Period
 - g. Administrative Matters
 - h. Correspondence for Information
 - i. Bylaws/Policies
 - j. Council Reports
 - k. New Business
 - l. Unfinished business/Business Arising
 - m. In Camera Meeting (if required)
 - n. Items Brought Forward from In-Camera
 - o. Question Period
 - p. Adjournment

2. Insert the following:

18.1 Public Participation and Question Period

1. Individuals wishing to address Council during "Public Participation Period" must:
 - i) state their name and address for the record,
 - ii) limit their statements to matters that appear on that meeting's agenda,
 - iii) limit their statements to a maximum of two minutes.

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2. a) Any member of the public, including media, may address Council during "Question Period", but in so doing must:
- i) state their name and address for the record,
 - ii) make their address in the form of a question,
- b) "Question Period" shall be limited to 15 minutes in total.

READ A FIRST TIME this ____ day of _____, 2014

READ A SECOND TIME this ____ day of _____, 2014

READ A THIRD TIME this ____ day of _____, 2014

RECONSIDERED AND ADOPTED this ____ day of _____ 2014.

Mayor

Corporate Officer