



MINUTES

of the Village of Lytton Regular Council Meeting held
at the Council Chambers, 380 Main Street, Lytton, BC
at 7:00 p.m. December 8, 2014

PRESENT: Mayor Jessoa Lightfoot
Councillor Tiffany Haugen
Councillor Ian Hay
Councillor Jan Polderman

CAO
CFO
Municipal Intern

REGRETS: Councillor Rob Austen

1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:14 pm

2) **ADDITION OF LATE ITEMS**

11 (g) - 3D Modeling of the Slow Sand Filtration design

11 (h) - Letter to Lytton First Nation regarding Village's intentions, re: Water Treatment Plant

3) **ADOPTION OF AGENDA**

14/308 - **Moved, seconded** by Councillors Polderman/Hay that the agenda be adopted as amended.

Carried

4) **ADOPTION OF MINUTES**

(a) **Minutes of the Regular Meeting of November 24, 2014**

Mayor Lightfoot noted that "aerial" was spelt wrong in her report, and that the word "be" was missing from the same sentence.

14/309 - **Moved, seconded** by Councillors Lightfoot/Hay that the Minutes of the Regular Meeting of November 24, 2014 be adopted as amended.

Carried

(b) Minutes of the Inaugural Meeting of Dec. 2, 2014

14/310 - Moved, seconded by Councillors Haugen/Polderman that the Minutes of the Inaugural Meeting of December 2, 2014 be adopted as presented.

Carried

5) DELEGATIONS

6) PUBLIC PARTICIPATION PERIOD

7) ADMINISTRATIVE MATTERS

(a) Public Works report

Councillor Polderman asked about dam erosion repairs. Mayor Lightfoot suggested that the dam repairs be discussed at a future Water Committee Meeting.

14/311 - Moved, seconded by Councillors Lightfoot/Hay that the Public Works report be accepted for information and filed.

Carried

(b) Chief Election Officer report

14/312 - Moved, seconded by Councillors Hay/Polderman that the Chief Election Officer report be accepted for information and filed.

Carried

8) CORRESPONDENCE FOR INFORMATION

(a) Premier Christy Clark - December 1, 2014

Re: Congratulations on your election

(b) Terri Hadwin, COO of Explore Gold Country - December 1, 2014

Re: Request to appear at a future Council Meeting

Council agreed to invite Terri Hadwin to present to Council during the second Regular Council Meeting in January, being January 26, 2015.

(c) Lytton & District Chamber of Commerce - November 24, 2014

Re: Request to meet with Council and discuss the EDAC

(d) David Guscott, CEO of PRIMECorp - November 25, 2014

Re: Annual Report

(e) Lytton Justice & Youth Manager - November 24, 2014

Re: Elder`s & Children`s Christmas Dinner

(f) Bill Bennett, Minister of Energy and Mines - November 20, 2014

Re: Letter regarding the safety of BC Hydro's Smart Meters

(g) Mayor Gwen Johansson, Hudson's Hope, BC - December 4, 2014

Re: Referral of Proposed Site C Dam Project to BC Utilities Commission

14/313 - Moved, seconded by Councillors Hay/Haugen to receive the correspondence for information.

Carried

9) BYLAWS/POLICY

(a) Rescind Consolidation Bylaw

The CAO explained that Consolidation Bylaw No. 663, 2012 has been unworkable and created more problems that it was intended to solve with the Village's bylaw organization.

14/314 - Moved, seconded by Councillors Polderman/Hay to rescind Consolidation Bylaw No. 663, 2012.

Carried

10) COUNCIL REPORTS

(a) Mayor Jessoa Lightfoot

Mayor Lightfoot provided magnetic nametags to the Councillors, for use at conferences and meetings.

Attended the Inaugural Meeting on Dec. 2, 2014 with the rest of Council.

Council shortlisted the applications for the CAO position during a meeting on Dec. 7, 2014.

(b) Councillor Rob Austen

Absent due to illness.

(c) Councillor Tiffany Haugen

No report.

(d) Councillor Ian Hay

No report.

(e) Councillor Jan Polderman

Reported burnt-out streetlights around the community. Councillor Polderman said he would send a list of lights needing replacement to staff.

Mentioned areas that could use new streetlights. Council agreed to consider ideas for new lights and bring them forward in the future.

Asked if there is a geotechnical study on a site across from the graveyard.

Asked if the Fire Hall was given a Development Variance Permit when a section of land at the end of the street was sold to a private landowner in the year 2000.

14/315 - Moved, seconded by Councillors Hay/Haugen that Council reports be received and filed for information.

Carried

11) NEW BUSINESS

(a) **Antenna and Electrical Safety**

Re: Electrical inspection

Council debated the merits of hiring a certified electrical inspector to inspect the Village Office.

14/316 - Moved, seconded by Councillors Lightfoot/Hay that a letter be sent to Lytton.net, advising them of the potential safety risks with their antenna, asking them to hire a certified electrical inspector to inspect their installation at the Village Office, and to conduct any work necessary to bring the operation up to code.

Carried

(b) **NDIT Economic Development Capacity Building Grant**

14/317 - Moved, seconded by Councillors Hay/Polderman to table this issue until the next Council Meeting in order to consider the issue and get more information.

Carried

(c) **2015 Elected Officials Seminars Registration Open**

Councillors Hay and Polderman said they were not interested in attending. Councillor Haugen said she would like to go, but was unsure whether she could miss work. Mayor Lightfoot indicated she was also interested. Councillors Lightfoot/Haugen said they would consider the seminars and get back to staff.

(d) **Public Works Tour**

Re: Set a date

Council agreed to take a tour of Public Works on December 22, 2014, pending confirmation with the Village Lead Hand.

(e) **Canopy Purchase**

Re: Unused Economic Development Funds

Council discussed the benefits and logistics of purchasing several canopies for the Village to rent for public use. Council decided that a trailer should be purchased to house and transport the canopies. Councillors noted that the trailer and canopies could be covered in advertising for the Village of Lytton.

14/318 - Moved, seconded by Hay/Polderman that the Village purchase several canopies and a trailer to house them using remaining 2014 NDIT Economic Development Capacity funding.

Carried

(f) **Crown Land Tenure**

Re: Land formerly held by the Lytton Lions Club near Botanie Creek

Council asked for this issue to be brought back for discussion at the January 12, 2015 Council Meeting. Council asked for more information on the property and time to visit and inspect it.

(g) 3D Modeling of the Slow Sand Filtration Design

Councillor Polderman said the 3D design would be useful if it would lessen the chances of design flaws.

14/319 - Moved, seconded by Councillors Polderman/Haugen that the Village instruct Opus Dayton/Knight to proceed with a 3D technical design of the Slow Sand Filtration project.

Carried

(h) Letter to Lytton First Nation regarding Village's intentions

Re: Water Treatment Plant

14/320 - Moved, seconded by Councillors Lightfoot/Hay that a letter be written to Lytton First Nation, informing them that the Village is committed and actively working towards the design and construction of a slow sand water filtration facility.

Carried

12) UNFINISHED BUSINESS

(a) UBCM - Group Insurance for Elected Officials

None of the members of Council said they were interested in the group insurance program offered by UBCM.

(b) Sign program for vacant buildings

Re: Add to Small Town Love Community Champion position?

Council discussed the idea proposed by the Economic Development Advisory Committee and Mayor Lightfoot provided some background information on the Small Town Love program.

14/321 - Moved, seconded by Councillors Polderman/Haugen to table the decision on the proposed sign program for vacant buildings until Councillor Austen is able to provide more information to Council.

Carried

Nay: Councillor Hay

(c) Appointment to standing committees

Mayor Lightfoot said that the Lytton Fire & Rescue Committee would be renamed the "Protective Services Committee", allowing for inclusion of the RCMP and other protective services.

Protective Services Committee: Councillor Polderman (chair) and Councillor Hay

NDIT representative: Mayor Lightfoot; Councillor Polderman as alternate

Housing Committee: Mayor Lightfoot and Councillor Hay

Recreation Commission: Councillor Hay and Councillor Haugen

(d) Appointment of representatives to local society boards

Gold Country Communities Society: Councillor Hay

Lytton Museum & Archives Board: Councillor Haugen

Chamber of Commerce: Councillor Hay

Mayor Lightfoot said that she would wait to make further appointments.

13) IN-CAMERA MEETING

14/322 - Moved, seconded by Councillors Hay/Polderman that in accordance with Sec 90(1)(c) of the Community Charter, this portion of the meeting is closed to the public, and that Council move into In-Camera at 8:55 pm.

14) ITEMS BROUGHT FORWARD FROM IN-CAMERA

14/323 - Moved, seconded by Councillors Haugen/Polderman that Council move back into the Regular Meeting at 9:28 pm, and that the following items be brought forward from In-Camera.

All full-time staff will receive a \$25 Christmas turkey bonus for 2014.

15) QUESTION PERIOD

16) ADJOURNMENT

14/324 - Moved by Councillor Hay that the meeting adjourn at 9:32 pm.

Carried

Mayor Jessoa Lightfoot

Corporate Officer