



MINUTES

of the Village of Lytton Regular Council Meeting held
at the Council Chambers, 380 Main Street, Lytton, BC
at 7:00 p.m. October 14, 2014

PRESENT: Mayor Jessoa Lightfoot
Councillor Jim Steer
Councillor Denise MacIntyre
Councillor Rob Austen
Councillor Andrew Fandrich

CFO
Municipal Intern

REGRETS:

1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:00 pm

2) **ADDITION OF LATE ITEMS**

(a) Correspondence Item - Two Rivers Community Services Society

(b) Email from Joshua Craig, added to 12 (b) Tax Waiver Report

3) **ADOPTION OF AGENDA**

14/243 - Moved, seconded by Councillors MacIntyre/Austen that the agenda be adopted as amended.

Carried

4) **ADOPTION OF MINUTES**

(a) Minutes of the Regular Meeting of September 29, 2014

14/244 - Moved, seconded by Councillors Austen/Steer that the Minutes of the Regular Meeting of September 29, 2014 be adopted as presented.

Carried

5) **DELEGATIONS**

(a) Sheila Bolan
Re: Landscaping

Ms. Bolan is a gardener who volunteers her time to maintain garden displays in the Village, including the garden at the junction. She expressed her concern with the lack of watering infrastructure at the junction, as well as with the young trees in downtown Lytton. Ms. Bolan asked Council to consult irrigation experts who could help install efficient and effective irrigation solutions for the park at the highway junction, as well as for the trees downtown.

Council discussed possible solutions to the irrigation and garden maintenance issues raised by Ms. Bolan.

14/245 - Moved, seconded by Councillors Lightfoot/Austen that the Village send a letter to Sheila Bolan, thanking her for her presentation, acknowledging her concerns, and thanking Ms. Bolan and others for their volunteer efforts in the Village's garden displays.

Carried

6) PUBLIC PARTICIPATION PERIOD

7) ADMINISTRATIVE MATTERS

8) CORRESPONDENCE FOR INFORMATION

(a) John Horgan, Leader of the Official Opposition - October 6, 2014
Re: UBCM and upcoming elections

(b) Restorative Justice Program - October 1, 2014
Re: Seven Sacred Teachings Parenting Circle

Council discussed their policy of taking donation requests in October/November, which are then included in the next year's budget. Council wishes the success of the Restorative Justice Program's endeavor.

(c) Two Rivers Community Services Society - late item

The Two River's Community Services Society is seeking an endorsement for its desire to build age-appropriate playgrounds in Lytton, as well as outdoor fitness-stops for adults who like outdoor training.

Councillor MacIntyre approved of the idea and suggested some potential sites.

14/246 - Moved, seconded by Councillors MacIntyre/Steer to send a letter to the Two Rivers Community Services Society, endorsing their project in principle.

Carried

Mayor Lightfoot suggested that the grant writer could look for funding for this project.

Council directed staff to look into playground and exercise facilities for the community.

14/247 - Moved, seconded by Austen/Fandrich to receive and file the correspondence for information.

Carried

9) BYLAWS/POLICY

(a) Property Tax Exemption Bylaw No. 672, 2014

1st, 2nd, and 3rd Readings

Councillor MacIntyre left the chambers, citing conflict of interest, at 7:40 pm.

14/248 - Moved, seconded by Steer/Fandrich to take Property Tax Exemption Bylaw No. 672, 2014 to First Reading.

Carried

14/249 - Moved, seconded by Steer/Fandrich to take Property Tax Exemption Bylaw No. 672, 2014 to Second Reading.

Carried

14/250 - Moved, seconded by Steer/Fandrich to take Property Tax Exemption Bylaw No. 672, 2014 to Third Reading.

Carried

Councillor MacIntyre returned at 7:45 pm.

(b) Electronic Devices Policy

Council discussed the communication stipend and honorariums.

Council asked staff to create two separate electronic device policies, one being for staff, and another for council.

10) COUNCIL REPORTS

(a) Mayor Jessoa Lightfoot

Talked to Ron Storie in regard to LTSS and the current petition to have Shaw accept 200 more subscriptions to the program. If approved, the names will have to be forwarded immediately. Ron Storie is collecting the names of applicants who want the service.

The TNRD approved Lytton's subscription to the Emergency Response Program.

CUPE contract is up at the end of the year. A bargaining committee is needed, typically consisting of the CAO, the Mayor, and one other Councillor. Councillor Austen expressed his interest.

Participated in a conference call with the regional economic development organization on October 14. Will forward the minutes to Council.

The Holiday Train will be in Lytton on December 17, at 12:45 pm.

Had a conference call with the Federation of Canadian Municipalities on October 7. An extension of the funding deadline for the pending Green Municipal Fund grant is possible.

Another conference call will occur on October 17, at 10 am. No other application has gone on this long. The grant is worth \$433,000.

Attended an energy meeting held by Lytton First Nation.

Appreciated the World War 1 plane display in Lytton.

(b) Councillor Rob Austen

Met with Two Rivers Community Services Society. They may apply for land at the Botanie lines site.

(c) Councillor Denise MacIntyre

Reported that a citizen made a comment on setting of fireworks this Halloween. It will be privately funded, but they are willing to accept donations. The fireworks will occur away from the trees, down by the River, weather pending.

Attended a Botanie Fire meeting on October 9. Lots of information was shared. Expressed concern that certain agencies had not been invited or told of the meetings, such as the local ambulance and fire department.

LFN is looking to set up an Emergency Operations Centre at Memorial Hall.

Noted that cement around the curb in front of the Legion Hall is deteriorating.

(d) Councillor Jim Steer

Attended a Museum Society meeting. Emailed an information package to staff, but it never appeared on the agenda. Council asked staff to include the package in the agenda for the October 27 Regular Council Meeting.

Read a letter of thanks from the museum to the Village for the funding of two summer workers. The letter provided a recap of summer activities. 951 visitors came to the museum from 9 provinces, 11 American states, and 27 other countries. The Lytton Museum & Archives workers are thankful for the funding for their new roof, summer employees, and continuing support.

Attended a meeting of the Chamber of Commerce on October 9. An All-Candidates meeting will occur on November 4, at 7 pm in the Parish Hall. The Chamber of Commerce AGM and elections will occur on November 20 in Council Chambers. The Chamber of Commerce's Annual dinner will occur on November 24. It will be a Chinese-themed evening, and the guest speaker will be a professor from UBC. New Chamber members are always welcome.

The scrap metal stored near the sewage plant has been cleared away and is gone.

(e) Councillor Andrew Fandrich

Nothing to report.

14/251 - Moved, seconded by Councillors Austen/Fandrich that Council reports be received and filed for information.

Carried

11) NEW BUSINESS

12) UNFINISHED BUSINESS

(a) Fuel Management Program

Re: Proposal by Jan Polderman

14/252 - Moved, seconded by Councillors Steer/MacIntyre to award the Fuel Management Program contract to Botanie Forest Services Ltd.

Carried

(b) Tax Waiver Report

Re: Legion

Councillor MacIntyre left the chambers, citing conflict of interest, at 8:10 pm.

Council discussed the suggestion of the CAO, as well as the late-item email from Joshua Craig. Council is uncertain of the legal status of the Legion as a business. Council decided to seek some legal advice.

The CFO asked Council if they wished to rescind prior motion 14/201.

Council decided to do more research before taking action, and bring the issue back at the next Regular Meeting on October 27.

Councillor MacIntyre returned at 8:25 pm.

13) IN-CAMERA MEETING

14/253 - Moved, seconded by Councillors Austen/MacIntyre that in accordance with Sec 90(1)(c) of the Community Charter, this portion of the meeting is closed to the public, and that Council move into In-Camera at 8:25 pm.

Carried

14) ITEMS BROUGHT FORWARD FROM IN-CAMERA

14/254 - Moved, seconded by Councillors Austen/Steer to move back into the Regular Meeting at 9:17 pm, and that the following items be brought forward from In-Camera:

Nothing to report out. An in-camera meeting is planned for the next Regular Council Meeting.

Carried

15) QUESTION PERIOD

16) ADJOURNMENT

14/255 - Moved by Councillor Austen that the meeting adjourn at 9:17 pm.

Carried

Mayor Jessoa Lightfoot

Corporate Officer