



MINUTES

of the Village of Lytton Regular Council Meeting held
at the Council Chambers, 380 Main Street, Lytton, BC
at 7:00 p.m. October 27, 2014

PRESENT: Mayor Jessoa Lightfoot
Councillor Jim Steer
Councillor Denise MacIntyre
Councillor Rob Austen
Councillor Andrew Fandrich

CAO
CFO
Municipal Intern

REGRETS:

1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:00 pm

2) **ADDITION OF LATE ITEMS**

3) **ADOPTION OF AGENDA**

14/256 - Moved, seconded by Councillors Austen/Fandrich that the agenda be adopted as presented.

Carried

4) **ADOPTION OF MINUTES**

(a) Minutes of the Regular Meeting of October 14, 2014

Councillor Steer noted that his report should say the Chamber of Commerce Dinner will occur on January 24, not November 24.

Councillor Austen noted that his report should say the Two Rivers Community Services Society is applying for the Botanie Lions Club site, not the "Lines site".

14/257 - Moved, seconded by Councillors Steer/MacIntyre that the Minutes of the Regular Meeting of October 14, 2014 be adopted as amended.

Carried

5) **DELEGATIONS**

6) **PUBLIC PARTICIPATION PERIOD**

(a) **Josephine Johnson**

Ms. Johnson spoke on item 12 (a) in the Agenda. She presented a written report to Council, and argued that the Royal Canadian Legion is not a business, but a non-profit organization. Ms. Johnson requested that the Village provide a grant-in-aid to the Legion, in accordance with the recommendation of the CAO from October 14.

7) **ADMINISTRATIVE MATTERS**

(a) **CAO Report**

The Federation of Canadian Municipalities has allowed the Green Municipal Fund to be extended for two years.

Staff is looking into water system leak detection alternatives.

Reported on activities of Public Works.

Water restrictions have been removed. Boil water advisory may be lifted soon.

Fuel Management Contract interviews will be conducted soon.

Sidewalks on Fourth and Fifth Street are ready for paving, using the same contractor as last year.

14/258 - Moved, seconded by Councillors Fandrich/Steer to delay the paving of sidewalks on Fourth Street, but to move ahead with paving Fifth Street sidewalks.

Carried
Nay: Mayor Lightfoot

14/259 - Moved, seconded by Councillors MacIntyre/Steer to receive the CAO Report.

Carried

(b) **CFO Report**

School Tax Administrator/Auditor Penny Rae Schur was at the Village Office on Oct. 27. Everything looks good

GST rebate money is in the bank.

Council asked about seeing the Village's Visa bill statements as part of financial reporting.

Council asked whether budget updates could be provided on a monthly basis, instead of quarterly.

The CAO agreed that the agenda for upcoming meetings could be distributed Thursday evening instead of Friday morning.

14/260 - Moved, seconded by Councillors Austen/Fandrich to receive the CFO Report.

Carried

8) CORRESPONDENCE FOR INFORMATION

(a) Rich Coleman, MLA - October 14, 2014

Re: Hydraulic fracturing ban request

(b) Lytton & District Chamber of Commerce - October 10, 2014

Re: Visitor Centre Fee for Service Contract

14/261 - Moved, seconded by Councillors Steer/Austen to renew the existing contract with Lytton & District Chamber of Commerce for another term.

Carried

(c) NIha'7kapmx Child and Family Services Society - October 9, 2014

Re: Appreciation dinner

(d) Coralee Oakes, MLA - October 23, 2014

Re: UBCM follow-up

(e) Spallumcheen Township - October 23, 2014

Re: Concerns Regarding Smart Meters

14/262 - Moved, seconded by Councillors Fandrich/Austen to write a letter in support of Spallumcheen Township to Minister Bill Bennett.

Carried

14/263 - Moved, seconded by Councillors Austen/Steer to receive the correspondence for information.

Carried

9) BYLAWS/POLICY

(a) Property Tax Exemption Bylaw No. 672, 2014

Re: Adoption

14/264 - Moved, seconded by Councillors Steer/Lightfoot that Property Tax Exemption Bylaw No. 672, 2014 be adopted.

Carried

(b) Electronic Devices Policy - Staff

Mayor Lightfoot expressed concern regarding the scope of the policy. Council decided to meet with staff to provide more specific guidance on what they would like in the policy. Mayor Lightfoot and Councillor Austen indicated their interest in meeting with staff regarding the policy.

10) COUNCIL REPORTS

(a) Mayor Jessoa Lightfoot

Participated in conference call with staff and the Federation of Canadian Municipalities. The Green Municipal Fund has been extended.
Went to the Lytton Museum & Archives meeting on Oct. 21 in place of Councillor Steer.
Was at the TNRD Board Meeting on Oct. 23 and 24. Noted that Clinton got \$15,000 for improvements to their City Hall from the TNRD. Council discussed contacting the local TNRD Electoral Area representative Steven Rice to inquire about opportunities.
The Holiday Train has offered the Village two tickets for rides from Ashcroft to Lytton on Dec. 17. Mayor Lightfoot plans to ask for at least 12 tickets to distribute.

(b) Councillor Rob Austen

Attended the Connections Night at Lytton Elementary School on Oct. 21.

(c) Councillor Denise MacIntyre

Reported that there is a hole in the wall at the Fire Department where the old power meter used to be.

(d) Councillor Jim Steer

(i) Museum Report

14/265 - Moved, seconded by Councillors Steer/MacIntyre to receive the Museum Report.

Carried

(e) Councillor Andrew Fandrich

Expressed an interest in having a meeting of the Economic Development Advisory Committee.

14/266 - Moved, seconded by Councillors Fandrich/Austen that Council reports be received and filed for information.

Carried

11) NEW BUSINESS

(a) Richard Swan's offer to purchase Village property

The CAO informed Council that they would have to put out a public notice if they decided to sell the land.

14/267 - Moved, seconded by Councillors MacIntyre/Austen to authorize the Mayor and CAO to negotiate with Richard Swan regarding a potential sale of Village-owned land.

Carried

(b) Variance Permit

Re: Varying set-back requirements to allow shed extension at museum

Councillor Austen left the room at 8:20 pm, citing potential conflict of interest due to his interest in the contract.

14/268 - Moved, seconded by Councillors Lightfoot/Fandrich to direct staff to develop a Development Variance Permit to be considered for approval at the next Regular Council Meeting.

Carried

Councillor Austen returned at 8:36 pm.

12) UNFINISHED BUSINESS

(a) Tax Waiver Report
Re: Legion

Councillor MacIntyre left the room at 8:27 pm, citing potential conflict of interest.

The CAO explained how entities can be considered businesses for different purposes. He said the Royal Canadian Legion is a non-profit and can be considered for a grant-in-aid from the Village.
Council discussed the amount owed.

14/269 - Moved, seconded by Councillors Fandrich/Austen to rescind earlier motions 14/200 and 14/201.

Carried

14/270 - Moved, seconded by Councillors Austen/Fandrich to provide the Royal Canadian Legion Branch 162 with a \$950 grant-in-aid in order to provide community services.

Carried

Councillor MacIntyre returned at 8:43 pm.

13) IN-CAMERA MEETING

14/271 - Moved, seconded by Councillors Austen/Lightfoot that in accordance with Sec 90(1)(c) of the Community Charter, this portion of the meeting is closed to the public, and that Council move into In-Camera at 8:43 pm.

Carried

14) ITEMS BROUGHT FORWARD FROM IN-CAMERA

14/277 - Moved, seconded by Councillors Austen/Lightfoot to move back into the Regular Meeting at 9:25 pm, and that the following items be brought forward from In-Camera:

"That an advertisement for the position of Chief Administrative Officer be posted."

Carried

15) QUESTION PERIOD

16) ADJOURNMENT

14/278 - Moved by Councillor Austen that the meeting adjourn at 9:25 pm.

Carried

Mayor Jessoa Lightfoot

Corporate Officer