



## MINUTES

of the Village of Lytton Regular Council Meeting held  
at the Council Chambers, 380 Main Street, Lytton, BC  
at 7:00 p.m. November 10, 2014

**PRESENT:** Mayor Jessoa Lightfoot  
Councillor Jim Steer  
Councillor Denise MacIntyre  
Councillor Rob Austen  
Councillor Andrew Fandrich

CAO  
CFO  
Municipal Intern

### REGRETS:

1) **CALL TO ORDER** - Mayor Lightfoot called the meeting to order at 7:00 pm

2) **ADDITION OF LATE ITEMS**

Requested property purchase by Richard Swan added to unfinished business as item 12 (c).

3) **ADOPTION OF AGENDA**

14/279 - **Moved, seconded** by Councillors MacIntyre/Steer that the agenda be adopted as amended.

**Carried**

4) **ADOPTION OF MINUTES**

**(a) Minutes of the Regular Meeting of October 27, 2014**

Mayor Lightfoot asked that the word "paving" be replaced with a more descriptive term such as "the installation of concrete", in regard to the minutes addressing sidewalk repair.

Mayor Lightfoot reminded council and staff that regular CFO reports were to include revenue updates. The amendment should be made under section 7 (b) of the minutes.

14/280 - **Moved, seconded** by Councillors Austen/Fandrich that the Minutes of the Regular Meeting of October 27, 2014 be adopted as amended.

**Carried**

5) **DELEGATIONS**

6) **PUBLIC PARTICIPATION PERIOD**

7) **ADMINISTRATIVE MATTERS**

**(a) Public Works report**

Councillor Fandrich asked that future reports from Public Works include information on the water tender truck, under equipment.

Councillor Austen asked staff to provide information to Council on the price of the Sander Rack to be constructed.

**14/281 - Moved, seconded** by Councillors MacIntyre/Steer that the Public Works Report be received and filed.

**Carried**

8) **CORRESPONDENCE FOR INFORMATION**

**(a) Lytton First Nation - November 5, 2014**

Re: Sobriety Walk

Mayor Lightfoot reported the walk had been given tacit approval from Council the previous week, as approval had been needed urgently.

**(b) Kumsheen Secondary School - November 5, 2014**

Re: Kumsheen's Annual Christmas Fair

Council asked for staff to issue a public reminder regarding the deadline for grants-in-aid.

**14/282 - Moved, seconded** by Councillors MacIntyre/Fandrich that the Village of Lytton donate a book of 10 pool tickets for the 2015 season to the Kumsheen Secondary School Christmas Fair as a door prize.

**Carried**

**(c) Minister Stephanie Cadieux, MLA - November 3, 2014**

Re: Adoption Awareness Month

**(d) Teamsters Canada - October 29, 2014**

Re: Teamsters Canada's TV ad on rail safety

**(e) Liquor Control and Licensing Branch - November 6, 2014**

Re: Target timelines to resolve applications related to liquor licensing

**14/283 - Moved, seconded** by Councillors Steer/Austen to receive the correspondence for information.

**Carried**

**9) BYLAWS/POLICY**

**(a) Electronic Devices Policy**

Council said they would get back to staff soon with a meeting date to discuss the policy.

**10) COUNCIL REPORTS**

**(a) Mayor Jessoa Lightfoot**

Attended the all-candidates meeting on Nov. 4.

Attended a pow-wow on the weekend.

Reminded Council of the Remembrance Day ceremony at the Legion Hall on Nov. 11 at 10:30 am. A march will begin at the RCMP station at 10 am.

Attended TNRD board meetings on Nov. 6 and 7.

Noted that the provision of two or three free television channels is being considered for discontinuation in many areas. Mayor Lightfoot asked if it might be prudent to find out who actually uses this service in Lytton, and see if it is worth continued funding.

Noted that the election will occur on Nov. 15, and asked if anyone might support a gathering at the Legion Hall in the evening.

**(b) Councillor Rob Austen**

Attended the all-candidates meeting on Nov. 4.

**(c) Councillor Denise MacIntyre**

Attended the all-candidates meeting on Nov. 4.

Attended a pow-wow on Friday, saw the Grand Entry.

Talked with Dorothy Dodge about a leak on her property. There is a potential that the pipeline is old and made of galvanized steel.

Heard a rumor that a bear may be going in and out of a house at 666 Main Street.

Mentioned that Cemetery Bylaw may need updating in the near future. Council discussed the maintenance fee structure and potential alterations.

**(d) Councillor Jim Steer**

Attended the all-candidates meeting on Nov. 4.

Attended the Museum Society meeting and emailed documents to Council. There will be a Museum luncheon for Christmas on Dec. 10 at the Parish Hall. Parts for the caboose display have arrived.

Councillor Steer said that the Museum had received an offer from Doug Rebagliati to donate \$25,000 to Lytton Museum and Archives. The donation would consist of \$15,000 plus an additional \$10,000 that would be contingent on matching donations. Mr. Rebagliati wishes the money to be used for adding a fireproof area to the museum, which could be used to store objects and archives. This would require an enlargement of the museum's footprint, pushing the back of the structure out approximately 12 feet.

**14/284 - Moved, seconded** by Councillors Lightfoot/Austen to support the idea of the proposed expansion to Lytton Museum using donated money in principle.

**Carried**

**14/284 - Moved, seconded** by Councillors Lightfoot/MacIntyre to direct staff to develop a variance permit proposal for public input which would allow for an extension of the Lytton Museum's footprint.

**Carried**

Council directed staff to inform the Grant Writer to explore potential museum grants and funding that could be used to help match Doug Rebagliati's \$10,000 conditional donation.

**(e) Councillor Andrew Fandrich**

Attended the all-candidates meeting on Nov. 4.  
Expressed curiosity about the applications received thus far for the CAO position. Staff informed him that approximately 10 applications have been received so far, and agreed to forward the information in-confidence to Council.  
Expressed curiosity about RSVPs for the Nov. 13 Economic Development Advisory Committee (EDAC) meeting.

**14/285 - Moved, seconded** by Councillors Steer/Fandrich that Council reports be received and filed for information.

**Carried**

**11) NEW BUSINESS**

**(a) Regular Council Meeting Schedule for 2015**

**14/286 - Moved, seconded** by Councillors MacIntyre/Fandrich to accept the Regular Council Meeting Schedule for 2015 as presented by staff.

**Carried**

**(b) Office Closure - Christmas/New Year**

Council discussed office closure times and holiday hours. Council directed staff to put a sign in the window of the Village Office front door explaining that bill payments due at the end of December will be accepted on January 5, 2015 without penalty.

**14/287 - Moved, seconded** by Councillors Lightfoot/Austen to close the Village Office from December 29, 2014 to January 2, 2015.

**Carried**

**(c) Small Town Love - NDIT**

Council discussed using economic development funding from the Northern Development Initiative Program (NDIT) to hire a "community champion" who will sign up businesses in the Lytton area for the Small Town Love marketing program. Council discussed potential wages and hours for such a position.

**14/288 - Moved, seconded** by Councillors Lightfoot/Austen to create a Community Champion contract position to gather participants for Small Town Love program.

**Carried**

Councillor Fandrich asked staff how much Economic Development funding remained to be spent, and asked for the actual figure.

Council discussed ideas for spending the money before the end of the year.

## 12) UNFINISHED BUSINESS

### (a) Variance Permit approval

**14/289 - Moved, seconded** by Councillors Steer/Fandrich that Development Variance Permit No. 2014-02 be authorized and approved by Council.

**Carried**

### (b) Notes from the Priorities Planning Session of Oct. 1, 2014

Council discussed the planned construction of a salt shed, and whether it might be better to get salt from VSA on an as-needed basis rather than store large purchases in the village.

**14/290 - Moved, seconded** by Councillors Steer/Austen to receive and file the notes from the Priorities Planning Session of Oct. 1, 2014.

**Carried**

### (c) Richard Swan's offer to purchase property in the Village

The CAO informed Council that upon further research it would not be possible to sell the proposed land as it is not contiguous with the Mr. Swan's property, therefore title could not be raised for it and it cannot be transferred.

Council directed staff to inform Richard Swan that it is not possible to sell him the land he wishes to buy.

## 13) IN-CAMERA MEETING

## 14) ITEMS BROUGHT FORWARD FROM IN-CAMERA

## 15) QUESTION PERIOD

Resident Peggy Chute asked Council if they had any information on changes to the Health Centre. Mayor Lightfoot informed her that she had discussed the issue about information and communication with peers and staff at the TNRD. Mayor Lightfoot said she also sought further info on changes to employees and roles at the Health Centre.

Ms. Chute noted that the Interior Health Authority chair has met with Lytton Hospital Auxiliary and the issue of communication had been raised, but little has improved.

Mayor Lightfoot asked about setting a date for the next Water Committee Meeting, and asked the CAO to contact Mr. Gerson Neiva at Opus DaytonKnight to set up a meeting.

Council asked staff to put the inaugural meeting for the newly elected Council on the next Regular Council Meeting Agenda, so a date could be determined.

## 16) ADJOURNMENT

14/291 - Moved by Councillor Steer that the meeting adjourn at 8:45 pm.

**Carried**

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Mayor Jessoa Lightfoot

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Corporate Officer