

Enid Keir

From: Kathryn E Brooks [kathryne.brooks@scotiabank.com]
Sent: December-15-14 10:04 AM
To: Enid Keir
Subject: iTrade account

Hi Enid,

I just spoke to our business development manager, he says...

For the meeting minutes, we need them to have a meeting to confirm who will be trading authority on the account. The signing authority letter is great and we need it as well, but we need them to confirm in writing who will be trading authority on the account.

When is council's next meeting or are they able to have a special meeting to adopt you as the signing authority for this account? Also, we will need all signers, either the current signers, or have them updated ASAP, meaning at the special meeting they will need to discuss signer arrangements for the bank account also and all the new signers come in (and any trading authorities) to open this account. We will need the meeting minutes for the trading authority and new signers if they aren't using the old signers. The signers and trading authority must bring their Scotiacard, SIN and driver's license to the meeting with me to open this iTrade account.

Let me know how you wish to proceed.

Kathryn Brooks
 Financial Advisor

Scotiabank | **Lytton Branch**
 421 Main Street, PO Box 129, Lytton, BC, V0K 1Z0

T 1-250-455-3005 Ext 4201 F 1-250-455-2568

kathryne.brooks@scotiabank.com

scotiabank.com

Scotiabank is a business name used by The Bank of Nova Scotia

To unsubscribe from receiving further commercial electronic messages from The Bank of Nova Scotia in Canada, please click here: <https://unsubscribe.scotiabank.com?entid=BNS&buid=SBNK>

To unsubscribe from receiving further commercial electronic messages from certain other senders set out in the attached list, please click here: <https://www.unsubscribe.gwi.scotiabank.com?page=gwi>

This email may contain confidential information the use of which by an unintended recipient is unauthorized. This email may also contain important disclosure information for the records of the intended recipient(s). For details please click here: http://www.scotiabank.com/email_disclaimer/email_english.html

Pour vous désabonner et cesser de recevoir des messages électroniques commerciaux de La Banque de Nouvelle-Écosse, veuillez cliquer ici : <https://desabonnement.banquescotia.com?entid=BNS&buid=SBNK>

Pour vous désabonner et cesser de recevoir des messages électroniques commerciaux de certains autres expéditeurs figurant dans la liste ci-jointe, veuillez cliquer ici : <https://www.unsubscribe.gwi.scotiabank.com?page=gwi>

Cette transmission peut contenir de l'information confidentielle et son utilisation par toute personne autre que la personne à laquelle cette transmission est destinée est interdite. Le présent courriel peut aussi contenir des renseignements importants pour les dossiers du ou des destinataires prévus. Pour plus de détails, veuillez vous