

VILLAGE OF LYTTON

PO Box 100, 380 Main Street, Lytton, BC V0K 1Z0

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2018 Village Summer Positions

The Village of Lytton requires the following personnel for the Lytton Museum

- 3 Museum Guide Positions**
- 1 full-time adult (June - Sept)
 - 1 part-time adult (June - Sept)
 - 1 full-time student (July & August)

Job duties shall include, but are not limited to:

- Welcoming visitors and giving information about local history and museum exhibits
- Cleaning and labelling artifacts and displays,
- general museum/yard cleaning to ensure the museum has a neat, clean appearance,
- and any other duties delegated by the Curator.

Qualifications:

Cheerful and outgoing

Punctual

Clean, tidy appearance

Interest in local history

Computer skills and previous tourism related experience an asset

These are CUPE (Canadian Union of Public Employees) Positions. \$12.65 per hour plus 15% of total earnings in lieu of benefits.

Full-time positions are 5 days a week, 6 hours per day and may include split shifts/days off. Part-time position covers some lunch hours and other staff's days off, approx. 88 hours total.

Positions are dependent on funding. Please specify in your letter if you are a student. *Only those selected for an interview will be contacted.*

Qualified individuals are invited to submit their resumes with cover letter by email, fax or dropped off at the Village Office by 12:00 noon, May 15, 2018 to:

Village of Lytton Chief Administrative Officer

Rebecca Anderson

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380 Main Street

Lytton, BC V0K 1Z0

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