



**Village of Lytton
Regular Council Meeting - AGENDA
Council Chamber, 380 Main Street, Lytton, BC
7:00 pm – Wednesday September 11, 2019**

1) **CALL TO ORDER** – Mayor Polderman at ____ pm

2) **INTRODUCTION OF LATE ITEMS**

3) **ADOPTION OF AGENDA (pp. 1-4)**

Moved, Seconded by Councillors _____ THAT the agenda be adopted as presented or amended.

4) **DELEGATIONS**

5) **PUBLIC COMMENT** – 2-3 minutes per person to address an item on this agenda

6) **ADOPTION OF MINUTES**

(a) Minutes of regular Council meetings held:

i. June 26, 2019 – to be distributed

Moved, Seconded by Councillors _____ THAT the minutes of the regular Council meetings held on Wednesday June 26, 2019, be adopted as presented or amended.

ii. July 24, 2019 – to be distributed

Moved, Seconded by Councillors _____ THAT the minutes of the regular Council meetings held on Wednesday July 24, 2019, be adopted as presented or amended.

iii. August 28, 2019 – to be distributed

Moved, Seconded by Councillors _____ THAT the minutes of the regular Council meetings held on Wednesday August 28, 2019, be adopted as presented or amended.

7) **BUSINESS ARISING** – several items have been postponed to the next meeting of the Committee of the Whole, which is scheduled for September 18, 2019

(a) Liens on trailers located on commercial property – Councillor Hay

8) **REPORTS FROM STAFF**

(a) Chief Administrative Officer (pp. 5-9)

- i. Monthly report by CAO Anderson dated September 11, 2019 – to be distributed
- ii. Appointment of CAO as Tax Collector – temporary until new CFO is sworn into office and appointed as Tax Collector – for the purpose of the property tax sale on September 30, 2019

Moved, Seconded by Councillors _____ THAT Council appoints CAO Anderson as interim Tax Collector

- iii. Report on staff contracts – move to in-camera session
- iv. Review of conditions of approval & UBCM's Terms & Conditions re 2018 Strategic Wildfire Prevention Initiative Fuel Treatment Project (SWPI-958) – pp. 5-8

(b) Chief Financial Officer – Report by CAO Anderson

- i. Property Tax Sale on September 30, 2019 – verbal report
- ii. Update on new Chief Financial Officer – verbal report
- iii. Planning for the 2020 Budget Process – verbal report
 - Staffing Plan
 - Sidewalk Repair Plan
 - Road Maintenance Plan
 - Building Maintenance Plan
 - Water Capital Projects
 - Sewer Capital Projects
 - Pool Maintenance Plan

Moved, Seconded by Councillors _____ THAT a review of Council's Strategic Priorities for 2019-2020 and the departmental plans for the 2020 Budget Process be on the agenda for discussion at the Committee of the Whole meeting scheduled for October 16, 2019

(c) Corporate Officer – no report

(d) Economic Development Officer – no report

(e) Public Works – no report

(f) Lytton Fire Rescue – Month End Report of Fire Chief Phillips for the month of August 2019 – p. 9

(g) Water Project Coordinator – verbal report on the Groundwater Development Project by Water Project Coordinator Lonny Miller

(h) Engineering Consultant – no report.

9) **BYLAWS, POLICIES & RESOLUTIONS** - None

10) **CORRESPONDENCE** (pp. 10-15)

(a) Incoming correspondence for action (pp.10-13)

- i. 2 Rivers Remix Society – Letter dated September 9, 2019 requesting support for 2020 event – pp. 10-12

Moved, Seconded by Councillors _____ THAT the Village of Lytton provide support for the 2020 2 Rivers Remix as follows:

- \$1,000 cash donation;
- In-kind support valued at \$4,500, to include street sweeping before the event and traffic barriers for road closure for three days, and access to electrical supply at outdoor outlets owned by the Village.

AND THAT Council authorizes CAO Anderson to sign the Canadian Heritage form “Confirmation of Support from Municipal Government or Equivalent Authority”

- ii. Resident Dorothy Dodge – Letter dated September 9, 2019 requesting replacement of flags in Junction Park – p. 13

(b) Incoming correspondence for information (pp. 14-15)

- i. BC Building, Plumbing and Fire Codes – Letter dated August 19, 2019 from Minister of Municipal Affairs and Housing re provision of the Codes free of charge effective August 14, 2019 – p. 14

(c) Incoming correspondence list – p. 15

(d) Outgoing correspondence list - none

Moved, Seconded by Councillors _____ THAT Council receive the above correspondence for information and filing.

11) **REPORT FROM MAYOR**

12) **REPORTS FROM COUNCIL**

- (a) Councillor Callewaert-Haugen
- (b) Councillor Cranmer-Underhill
- (c) Councillor Hay
- (d) Councillor Murray

Moved, Seconded by Councillors _____ THAT Council accepts the reports from the Mayor and Councillors as presented.

13) **REPORTS FROM COUNCIL RE COMMITTEES & COMMISSIONS**

- (a) Age-friendly Seniors Housing Committee – Committee Chairman, Councillor Hay
- (b) Economic Development Working Group – Councillor Gordon Murray

- (c) Emergency Centre Committee – Mayor Polderman
- (d) Emergency Preparedness Working Group – Mayor Polderman
- (e) FireSmart Board – Mayor Polderman
- (f) Gold Country Communities Society – Councillor Cranmer-Underhill
- (g) Land Use Advisory Committee – Mayor Polderman
- (h) LFN & Village of Lytton Joint Working Group on Agriculture – Councillor Murray
- (i) Lytton Museum & Archives Commission – Councillor Hay
- (j) Lytton Recreation Commission – Councillor Cranmer-Underhill
- (k) NDIR Cariboo-Chilcotin/Lillooet Regional Advisory Committee – Councillor Murray
- (l) nkshAytkn Caring for our Children Committee – Councillor Cranmer-Underhill
- (m) TNRD Board – Mayor Polderman
- (n) Volunteer Appreciation Committee – Councillor Callewaert-Haugen

Moved, Seconded by Councillors _____ THAT Council accepts the above Committee Reports as presented.

14) NEW BUSINESS

- (a) Establishment of Budget and Contract Committee – Mayor Polderman

15) CALENDAR OF EVENTS:

- Committee of the Whole meeting – Wednesday September 18, 2019 at 5:00 p.m.
- Gold County Geocaching Event in Lytton – September 21st, 2019
- UBCM 2019 Convention – Sept. 23-27, 2019 at Vancouver Convention Centre
- Cariboo Chilcotin Coast Tourism Association AGM & Conference – November 1-3, 2019, Barkerville Historic Town & Park

16) IN-CAMERA MEETING

Moved, Seconded by Councillors _____ THAT in accordance with Sec 90(1) of the Community Charter, this portion of the meeting is closed to the public, and that Council move into In-Camera at ____pm.

17) ADJOURNMENT

Moved, Seconded by Councillors _____ THAT the meeting adjourn at ____pm.

Local Government Program Services

...programs to address provincial-local government shared priorities

RECEIVED

APR 23 2018

VILLAGE OF LYTTON



April 19, 2018

Mayor Lightfoot and Council
Village of Lytton
P.O. Box 100
Lytton, BC V0K 1Z0



FIRST NATIONS'
Emergency Services
BRITISH COLUMBIA

RE: Strategic Wildfire Prevention Initiative - Approval of Operational Fuel Treatment Application (SWPI-958: Lytton Polygons 1B-1 & 1B-2 Operational Treatment, 2018)

Dear Mayor Lightfoot and Council,

Thank you for submitting an application for an operational fuel treatment grant for the above noted project. The SWPI Working Group has reviewed your submission and the application requirements have been met.

The application form indicates a total project cost of \$274,095.00. As the applicant is required to contribute 10% of the total project cost, the working group has approved a maximum grant in the amount of \$246,685.50, or 90% of the actual eligible project costs, whichever is less. The balance of the project cost (10%) is required to be funded through community contributions.

The conditions of approval are outlined in the Program & Application Guide and the general Terms & Conditions are attached. In addition, please note the approved grant is also subject to the following requirements:

- (1) The funding is to be used solely for the purpose of the above named funding program and project and for the expenses itemized in the budget that was approved as part of your application;
- (2) Funds are not transferable to other projects;
- (3) Grant approval is based on the treatment of 42.1 hectares at \$6,510.57 per hectare. The approved cost/ha is considered when determining the actual eligible grant.
- (4) Approval from the SWPI Working Group is required for any significant variation from the approved project.



The Strategic Wildfire Prevention Initiative is managed by the SWPI Working Group. For program information, visit the Funding Program section at:

www.ubcm.ca

LGPS Secretariat

Local Government House
525 Government Street
Victoria, BC, V8V 0A8

E-mail: swpi@ubcm.ca
Phone: (250) 356-2947

- (5) A post-approval meeting with the local Wildfire Prevention Officer is required to be completed. Please contact Michael Aldred at the Kamloops Fire Centre to schedule this meeting.
- (6) All project activities must be completed within 24 months and no later than April 19, 2020;
- (7) The final report is required to be submitted within 30 days of project completion and no later than May 19, 2020. The report must include:
 - Completed Final Report Form, including signatures by the applicant and the Registered Forest Professional
 - Post-treatment Threat Assessment Worksheets and threat plot photos
 - Maps, spatial data, metadata, and methodology relating to the project

Additional information regarding financial reporting and the disclosure of project revenues and other grant contributions (and how these may impact the eligible grant) are available in the Program & Application Guide. Please forward this information on final report deadlines and requirements to staff or contractors responsible for implementing the project.

Also, please note that the *Community Charter* and *Local Government Act* provide the requirements for municipalities or regional districts that are providing services outside of their own jurisdiction.

As outlined in the Program & Application Guide, grants will be awarded upon completion of your project and satisfactory receipt and approval of the final report. For information on changes to the approved project or progress payments, please refer to the program guide or contact Local Government Program Services at (250) 356-2947 or swpi@ubcm.ca.

We wish you every success with your project and look forward to working with you on future community safety initiatives.

Sincerely,



Peter Ronald
Programs Officer

cc: Rebecca Anderson, CAO, District of Lillooet
Michael Aldred, Wildfire Prevention Officer, Kamloops Fire Centre

Enclosure



Local Government Program Services

General Funding Terms & Conditions

The purpose of the Terms & Conditions is to provide basic information on grants administered by the Union of BC Municipalities through Local Government Program Services (LGPS). For specific information regarding the terms and conditions of each funding program, please refer to the relevant Program & Application Guide.

1. Definitions

- **Approved Applicant** - In general, LGPS grants are awarded to local governments (regional districts and municipalities). However, under some programs, First Nations can be the approved applicant. The approved applicant is the primary contact for UBCM and is responsible for overall grant management.
- **Approved Partner(s)** - Are organizations that contribute directly to the approved project, are identified in the application and are approved by UBCM. Possible partners include, but are not limited to, boards of education, health authorities, First Nations or aboriginal organizations, non-profit organizations and local governments (other than the applicant).
- **Approved Project** - Is the activity or activities described in the application and approved by UBCM.
- **Cash Expenditures** - Are direct costs properly and reasonably incurred and paid for with money by the approved applicant or approved project partner for the development or implementation of the approved project. For example, catering and consultant fees can be cash expenditures.
- **In-Kind Expenditures** - Are the use of resources of the approved applicant or approved project partner for the development or implementation of the approved project. For example, the use of meeting rooms owned by the applicant or approved partner can be an in-kind expenditure.

2. Eligible & Ineligible Costs

Eligible costs, including cash and in-kind expenditures, are direct costs properly and reasonably incurred by the approved applicant or approved partner as part of the approved project. To be eligible, these costs must be outlined in the detailed budget submitted by the approved applicant as part of the application process and be approved by UBCM. Requests to change the budget must be made to UBCM, in writing, by the approved applicant (see below). Please see the relevant Program & Application Guide for specific notes regarding eligible and ineligible costs.

3. Post-Approval Terms

Notice of Approval

UBCM will inform all applicants of the status of their application by letter. Approved applicants will be informed of specific conditions of the grant approval and if a specified percentage of the approved grant amount will be forwarded to the approved applicant upon approval. The balance of the grant will be paid on satisfactory completion of the project and receipt and approval of all final reporting requirements.

Applicant Responsibilities

LGPS grants are awarded to approved applicants. When collaborative projects are undertaken, the approved applicant remains the primary organization responsible for the grant. Due to this, the approved applicant is the primary contact for UBCM and is responsible for:

- Ensuring that approved activities are undertaken as outlined in the approved application and within the required timeline
- Providing proper fiscal management of the grant and approved project (see below)
- Submitting final reports, using UBCM forms where available, as required by the Program & Application Guide (see below).

Accounting Records

Acceptable accounting records must be kept that clearly disclose the nature and amounts of eligible expenditures (cash and in-kind) incurred as part of the approved project. Financial summaries are required to be submitted as part of the final report and must be signed by a representative of the approved applicant (or as required in the Program & Application Guide).

In all cases, the final project expenditure must be net of any rebates (such as GST/PST) that the approved applicant or approved partner is eligible to receive.

Changes to or Cancellation of Approved Project

Approved applicants need to apply to UBCM, in writing, for any significant variation from the approved project as described in the approved application, including any major changes to:

- Start or end dates
- Project purpose, goals, outcomes or milestones
- Cash and in-kind expenditures or matching funds (when required)
- Project partners

UBCM's approval is required in advance for such changes. If an approved project is cancelled, the approved applicant is responsible for ensuring any grant monies that have been advanced are returned to UBCM within 30 days, or as outlined in the Program & Application Guide.

4. Reporting Requirements

Submission of Reports

Approved applicants are required to submit final reports as outlined in the Program & Application Guide. When UBCM forms or templates are available, they are required to be used. Please note the following when submitting a report:

- When completing a UBCM report form please ensure that each question is answered and that all attachments are complete. Follow any sample templates that UBCM provides.
- Submit all documents as Word or PDF files. Note: files over 20mb cannot be accepted.
- Submit all digital photos or images as JPEG files. Note: files over 20mb cannot be accepted.
- If a hardcopy of the report is required, do not bind reports or submit in binders or folders.
- When you are ready to submit your report, please e-mail it directly to lgps@ubcm.ca or mail it to Local Government House: 525 Government Street, Victoria, BC, V8V 0A8.

Extensions and Outstanding Reports

In order for an approved project to continue past the approved end date – or for a final report to be submitted after the established deadline – approved applicants must contact UBCM to request and be granted permission for an extension.

Approved applicants that do not request extensions and have outstanding reports may forfeit the final payment of their grant and may not be eligible to apply to future LGPS programs until reports are received.

5. Recognition of Funding and Funders

Approved applicants should contact UBCM for more information on recognizing funding and for information on the appropriate use of logos. Please contact LGPS at (250) 356-2947.

LYTTON FIRE-RESCUE

Emergency Call 911



Month End Report

Month of August 2019

PRACTICES:

Date	Number of Person	Subject
Aug 1	6	Driving practice water tender
Aug 8		Cancelled due to extreme heat
Aug 15	6	Equipment review Engine 1, discussion regarding Hance Rd interface fire
Aug 22	5	Community engagement, familiarization rescue 1
Aug 29	8	Driver training E1 and Rescue

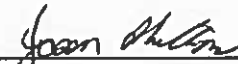
RESPONSE

Date	Number of Persons	Extra Hours	Location	Vehicle	Responses #
Aug 11	4		Highway 1 near Nicomen	R1	VL19- 00063
Aug 11	4		Highway 1 at Siska 3 lane	R1	VLY19 - 00064

July 2019
Total Year

<u>First Responder Calls</u>	<u>003</u>
<u>First Responder Calls</u>	<u>032</u>

Acct.# 1122453200 Practice		\$200.00
Acct # 1122553100 (PEP responses)	8X \$12.00	\$96.00
Extra Hours	0 X \$6.00	\$0.00
Acct # 1122453100 (Fire responses)	0X \$12.00	\$0.00
Extra Hours	0X \$6.00	\$0.00
TOTAL		\$296.00


Fire Chief: Jason Phillips

P.O. Box 100, 500 Fraser Street, Lytton, B.C. V0K 1Z0

Non-Emergency Phone: 250-455-2393

Fax Line: 250-455-2393

Rebecca Anderson

From: 2 Rivers Remix <2riversremix@gmail.com>
Sent: September 8, 2019 6:13 AM
To: Rebecca Anderson
Cc: Jan Polderman
Subject: 2 Rivers Remix 2020 Support Request for the agenda of the Village Council meeting on Sept 11, 2019
Attachments: VoL 2020 2RMX support request letter.pdf; confirmation-2RMX-VoL-2019.pdf

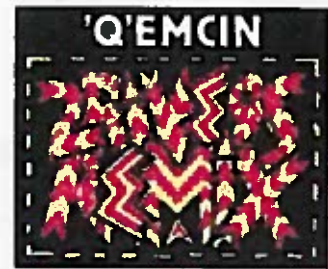
To: Mayor and Council, Village of Lytton
RE: 2 Rivers Remix 2020 Support Request for the agenda of the Village Council meeting on Sept 11, 2019

Please find attached a letter requesting support for the 3rd annual 'Q'emcin 2 Rivers Remix in 2020 and a form confirming that support (due Sept 30, 2019) that is required for Heritage Canada's "Building Communities Through Arts and Heritage Program" grant. The financial support requested is the same as the Village of Lytton provided in 2018 and 2019.

Thank you for your past support and for consideration of this request at your next Council meeting on Sept 11, 2019.

Erin Aleck, Vice-President
2 Rivers Remix Society

September 9, 2019
To: Mayor and Council, Village of Lytton, Box 100, Lytton, BC, V0K 1Z0
RE: 2 RIVERS REMIX Sponsorship for 2020
From: Erin Aleck, Meeka Morgan, Ronnie Dean Harris, 2 Rivers Remix Society



2RiversRemix.ca
Box 125, Lytton BC V0K1Z0
1-844-634-0277 (toll-free)
2RiversRemix@gmail.com

Dear Mayor Polderman and Council,

2 Rivers Remix Society greatly appreciates the support of the Village of Lytton over the last two years for the creation of 'Q'emcín 2 Rivers Remix – the annual, youth-focused, two-day cultural feast that has brought dozens of contemporary Indigenous musical performances to our community. Your support of this dynamic new event was instrumental to its success as a unique collaboration between the Nlaka'pamux and Lytton communities. One of many 2019 highlights was the 2RMX Elders series which enhanced cross-generational cultural understanding and included both nationally-recognised artists such as Juno-Winner Murray Porter and local heroes like Ritchie Adams.

The third edition of 'Q'emcín 2 Rivers Remix (2RMX) is expanding to three days: Friday July 10–Sunday July 12, 2020. 2RMX will continue building momentum as BC's premier festival of contemporary Indigenous music in 2020 – the event will again feature a diverse range of more than 20 contemporary Indigenous live performances. In addition to the feast of contemporary music, dance and spoken word, there will be more interactive workshops for local youth enabling them to work with professional artists, as well as the Artisan street market enabling local Indigenous artists to expose and present their work to a wide audience.

2RMX's core focus is to inspire and engage local Indigenous youth creativity by showcasing contemporary Indigenous musicians with a national-profile as well as local performers. 2RMX plans to build on its ongoing partnership with Indigenous Tourism BC to increase the future tourism and economic impact of the event for the area – drawing tourists from Vancouver, Kamloops and beyond.

The 2020 2RMX budget is expected to increase more than 50% from 2019 to accommodate the programming and logistics of a third day as well as to bring more high-profile artists. The 2 Rivers Remix Society, a majority Indigenous Non-Profit Society, is applying for grants to support and expand the event in 2020 while keeping it completely free for the community. This includes an application (due Sept 30, 2019) to Heritage Canada's "Building Communities Through Arts and Heritage Program" for a local festival grant. As part of this application we must provide written confirmation of cash and in-kind support from local authorities.

We are requesting that the Village of Lytton maintain 2019's level of support for 2 Rivers Remix in 2020:

- Cash contribution of \$1000 to help bring high-profile musical artists and to support the local youth workshops at the festival – this is the same financial support that the Village provided in 2019.
- In-kind support of \$4,500: the closure and use as a venue for the event of 4th Street between Main & Fraser July 10 @ 9am to July 13 @ 9am (plus sweeping the street before the event). The increase of in-kind support from 2019 reflects the additional day of street closures and use as a venue in 2020. Note: The laneway between Main and Fraser (including as it crosses 4th Street) will be kept open as a firelane at all times.
- **By September 30, 2019 provide an authorised support form for the 2 Rivers Remix application to Heritage Canada's "Local Festivals – Building Communities Through Arts and Heritage Program."**

We have attached the 2020 2RMX local authority support form required to be completed for the Heritage Canada grant. Please contact us asap if you have questions.

We hope you will join us to continue building this event that is so important to our community's youth.

Sincerely

Erin Aleck,
Vice President,
2 Rivers Remix Society

Meeka Morgan,
Artistic Director,
2 Rivers Remix

Ronnie Dean Harris,
Director,
2 Rivers Remix Society



Confirmation of Support from Municipal Government or Equivalent Authority

APPLICANT: 2 Rivers Remix Society

Name of festival: 'Q'emcin 2 Rivers Remix

Funding by the Program is conditional upon confirmation of cash and/or in-kind support from the applicant's municipal government or equivalent authority (referred to below as - "the municipality").

For applications from a local band council, local tribal council, other local Aboriginal government or equivalent authority, that authority must provide written confirmation of support. Public organizations such as police, public transportation, waste management, or libraries, if directly under the municipal authority, can also provide municipal support. Financial support from the discretionary funds of elected officials is considered a donation from an individual and cannot constitute municipal support.

This form, once completed and signed, constitutes proof of support from the municipality. Support may also be confirmed in a letter that includes the cash and/or in-kind value of the municipal contribution for the event or activity. Should the municipality withdraw its support, the applicant must immediately notify the Department of Canadian Heritage.

Please complete this form, print it and have it signed by an authorized representative of your municipality or equivalent authority and submit with your application. Authorized representatives are employees of the municipal administration or equivalent authority or any elected official with signing authority.

CASH This amount must appear in the budget.	IN-KIND (monetary value)	The in-kind support for this festival will be as described in the following table. (Use additional pages if necessary) Please itemize contributions of in-kind goods and services.
Total: \$1,000	\$4,500	Closing, use as 3-day festival venue of 4th Street between Main & Fraser
	Total: \$4,500	
	Total:	

Name of authorized representative (required): Authorized representatives are employees of the municipal administration or equivalent authority or any elected official with signing authority.	
Title and municipality (required):	Rebecca Anderson, Chief Administrative Officer, Village of Lytton
Telephone number (required):	2504552355
Authorized representative's signature (required):	
Date YYYY-MM-DD (required):	

Received Sept. 9, 2019
RA

Dorothy Dodge,
Box 21,
Lytton, B.C.

To Mayor and Council,
Lytton, B.C.

Dear Sirs, Re flags.

I have been "noticing" the Village flags at the south entrance to town. The Canadian flag is missing one third of itself, and the Lytton flag is so faded it is an embarrassment to our town. It is minor annoyances such as this (and the abundance of weeds throughout town) that make unfavourable first impressions on visitors/tourists that our businesses and services depend upon.

Could we please have the two flags replaced as soon as possible. This south entrance was a good idea on someone's part, but it definitely needs to be maintained.

Sincerely,
Dorothy Dodge.

Aug.9, 2019





**BRITISH
COLUMBIA**

August 19, 2019

Ref: 249026

Dear valued stakeholder in British Columbia's construction sector:

As the Minister of Municipal Affairs and Housing, I am very pleased to announce that effective Wednesday, August 14, 2019, online versions of the BC Building, Plumbing and Fire Codes are available free of charge, and nearly 5,000 people who purchased the code on or after September 5, 2018, will soon get a refund. Your free BC Codes are available now at: www.bcpublications.ca.

Our Government is committed to making life more affordable for British Columbians and delivering the services that people count on. Eliminating the cost to access the BC Building Code is an important step towards improving affordability in the construction sector and removing barriers to students, industry professionals, and local governments who are working hard each day to build safe, functional, and sustainable buildings.

This is a significant milestone for construction in British Columbia and is made possible by the collaboration of Ministry staff at the Building and Safety Standards Branch, Queen's Printer with the Ministry of Citizens' Services, and the National Research Council of Canada.

I hope you will join me in celebrating this good news and accept my sincere appreciation for the hard work and value that the construction sector contributes to our province each day.

Sincerely,

A handwritten signature in black ink, appearing to read "SR", written over a light blue horizontal line.

Selina Robinson
Minister

Ministry of Municipal Affairs
and Housing

Office of the Minister

Mailing Address:
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2
Phone: 250 387-2283
Fax: 250 387-4312

Location:
Room 310
Parliament Buildings
Victoria BC V8V 1X4

<http://www.gov.bc.ca/mah>

Incoming Correspondence List

Date	From	Description
June 19, 2019	Shane Brienen, Mayor of Houston	cc of letter to Minister of Education re Provincial Support for libraries
July 5, 2019	Teresa Downs, Superintendent of Schools	New Release re appointments of Principals (School District No. 74)
July 23, 2019	Mayor Lyn Hall, City of Prince George	cc of letter to Minister of Education re Provincial Support for Libraries
July 24, 2019	Dean McKerracher, Mayor of Elkford	cc of letter to Minister of Education re Provincial Support for Libraries
July 24, 2019	Mayor Bill Dingwall, City of Pitt Meadows	cc of letter to Dist. of West Vancouver re regulation of single-use items
August 2, 2019	Mayor Bill Dingwall, City of Pitt Meadows	cc of letter to Minister of Education re Provincial Support for Libraries
August 7, 2019	E-mail from Rebecca Matthews	Community safety from electromagnetic radiation
Aug. 15, 2019	Angila Bains, Manager, Legislative Services, Dist. of Saanich	cc of letter to UBCM Pres. supporting resolution re Proceeds of Crime
Aug. 15, 2019	Angila Bains, Manager, Legislative Services, Dist. of Saanich	cc of letter to UBCM Pres. supporting resolution re Clean-up of Needles
Sept. 3, 2019	E-Comm 9-1-1	e-communicque -- E-Comm Quarterly Newsletter

Outgoing Correspondence List

Date	To	Description

